



## NATIONAL ORGANIZATION OF NURSE PRACTITIONER FACULTIES

### ANNUAL BUSINESS MEETING REPORTS

ANNUAL BUSINESS MEETING  
APRIL 5, 2014  
12:15 – 1:45 PM  
Grand Hyatt Denver

#### Agenda

- I. **Call to Order**
  - Adoption of meeting rules
  - Appointment of Minutes Review Committee
  - Appointment of Parliamentarian
- II. **President's Address**  
*Debra J. Barksdale, PhD, FNP-BC, ANP-BC, CNE, FAANP, FAAN*
- III. **Business Reports**
  - Officer Reports: President, President-elect, Secretary, and Treasurer
  - Committee Reports
  - Activity Reports
- IV. **New Business**
- V. **Recognition of Outgoing Board Members**  
*Julie Marfell, Lynne Dunphy*
- VI. **Induction of New Board Members**  
*Anne Thomas, Geraldene Budd, Andrea Wolf*
- VII. **Recognition of Outgoing President**  
*Debra Barksdale*
- VIII. **Induction of New President**  
*Sheila Melander*

#### **Adjournment**

*Minutes of the 2013 Annual Business Meeting are at the end of this document*

# NATIONAL ORGANIZATION OF NURSE PRACTITIONER FACULTIES

## APRIL 2014

### ***Mission Statement***

NONPF: The leader in quality nurse practitioner education.

### ***Vision Statement***

Our vision is to be the preeminent global leader in providing timely and critical resources for NP educators and advancing innovative models that support NP educational programs to meet the highest quality standards. We unite and lead NP educators in transforming healthcare.

### ***Organizational Goals***

The Board of Directors has identified the following priority goals for NONPF:

- Advancing QUALITY - Promotes continuous and collaborative quality improvement and evidence-based approaches to national and global NP education through the development of standards, guidelines, teaching instruments, resources, and networking exchanges for faculty.
- Influencing POLICY – Leads the nursing community to advance NP education and NP educational policy through independent and collaborative initiatives.
- Fostering DIVERSITY – Champions a culture of diversity in NONPF and across NP education.
- Promoting SCHOLARSHIP – Promotes opportunities that advance the scholarship of NP educators in teaching, research, practice, and service.
- Strengthening RESOURCES – Secures the growth, financial viability, and sustainability of NONPF, recognizing our membership as a valuable resource.

NONPF President: Debra J. Barksdale, PhD, FNP-BC, ANP-BC, CNE, FAANP, FAAN

Position Description:

The President presides at all meetings and enforces all regulations relating to the administration of the Organization. The President serves as chair of the Board of Directors and appoints such committee as the activities of the Organization may require, and to the extent that these have been otherwise provided for the President serves as ex-officio on all committees.

Overview & Outcomes of Activities 2013-2014:

The first year of my term focused significantly on the strategic initiatives of the organization, particularly those focused on giving additional guidance to our members in the evolution of NP preparation from the Master's to doctoral level. Work groups produced updated curriculum templates, a DNP toolkit, guidance on DNP project titling, and a summary of what research-related content DNP programs include in the curriculum. We reported on much of this work during the 39<sup>th</sup> Annual Meeting last spring and included a Town Hall session in the conference to provide a forum for members to engage in the dialogue about the DNP. Although we recently have not been focused solely on DNP-specific activities, we will continue to support programs in moving to a doctoral level and maintain 3 specific positions:

- The DNP is a degree title and not a role. NONPF has never intended to support a new role but rather to support the educational framework for the preparation of the NP at a doctoral level.
- There are no tiers of NPs defined by doctoral level preparation vs. Master's level preparation. NONPF has defined core competencies for *all* NPs upon graduation, and we have facilitated the work of defining the population-focused competencies as well.
- NP education should be at the doctoral level; however, the time needed by programs to evolve the NP program to the doctoral level will vary for different reasons.

In the second half of my term, we shifted the focus of our activities to other issues that had been identified as priorities by the members in surveys and discussions at the conference last year. We have predominantly addressed two areas: The implementation and evolution of the *Criteria for Evaluation of Nurse Practitioner Programs* and the challenges for NP clinical education. Later this year, NONPF will co-convene the National Task Force on Quality Nurse Practitioner Programs to begin the process of review and updating of the evaluation criteria. The Board felt that it would be important to engage the membership in dialogue about the evaluation criteria before the revision process would begin. Although we have offered Webinars and conference sessions to address aspects of the criteria, we recognized that questions about interpretation and implementation continue. The Board is also well aware of the significant challenges for programs in providing quality clinical education and how the evaluation criteria may need to adapt to changes in clinical education models.

In November, NONPF hosted the Special Meeting "NP Education Today, NP Education Tomorrow" to provide a forum for dialogue about the evaluation criteria and related topics. With a very modest registration fee to cover only the base expenses of the meeting, the meeting brought together 200 faculty who engaged in two days of discussion about the evaluation criteria and clinical education issues. The meeting included only a few presentations, beginning with Patrick Mendenhall and Suzanne Gordon, co-authors of *Beyond the Checklist*, offering insights from the aviation industry on education about team practice and team functions and implications for health professions education. A "Shades of Grey" panel addressed areas of the evaluation criteria that raise questions frequently, and a "Gap Analysis" panel discussed using the gap analysis for post-Master's students. The remainder of the meeting was small and large group discussions about aspects of the evaluation criteria. The feedback obtained through these discussions will be highly useful as we begin the next review of the evaluation criteria. I would urge

members to read the Executive Summary found on the NONPF Web site to learn more about the meeting and to get a snapshot of what others are doing relative to competency-based education, site visits, and much more.

The NONPF Board considered seriously the input obtained from members during the Special Meeting, combined with other data we have collected from members. We identified 2 critical needs of our members: (1) Resources and guidance to support clinical education today, and (2) clinical education reform. The latter is not going to happen overnight and will necessitate the collaboration of many along with NONPF to achieve a true reform. The Board is definitely committed to reforming and even reinventing clinical education models; however, we want also to continue with strategic initiatives to assist our members now. Based on the discussions in November, the Board organized priority activities into work groups. Board members had started this work, some we will be addressed during the 40<sup>th</sup> Annual Meeting. Other activities will go forward with the inclusion of additional members who attended the November meeting. The following describes the activities of the work groups.

#### Clinical Education Topics Work Group

- Develop common guidelines for clinical education
- Define site visits
- Define specialty clinical hours
- Provide guidance on 1:6 ratio

#### Competency-based Education Work Group

- Define NP competency-based education
- Identify strategies to support NP competency-based education

#### Preceptor Issues Work Group

- Develop a standardized preceptor orientation
- Define preceptor role in evaluation of students
- Develop teaching guidelines for a preceptor
- Establish a repository of strategies for preceptor retention & rewards

#### Faculty Workload

- Provide guidance on faculty workload for quality NP education
- Provide tools or a program for strategic leadership
- Establish a repository of strategies for faculty retention

#### Faculty Practice

- Update NONPF statements on faculty practice
- Establish a repository of models for faculty practice
- Conduct a survey of NONPF members about faculty practice

Other Activities in NONPF:

NONPF has been involved in many other activities over the last year. The following are specific examples of what we have done to advance the current organizational goals.

#### **Advancing QUALITY**

- A sub-group of the Curricular Leadership Committee completed a paper “Independent Practice and the Certified Nurse Practitioner” to give guidance to NP educators on what to address in

preparing the NP for independent practice. Thanks to Thomasine Guberski and Kimberly Udlis for taking the lead on this work.

- A sub-group of the Curricular Leadership Committee completed a literature review of clinical education models. Thanks to Kimberly Udlis and Andrea Wolf for coordinating this review and preparing the summary.
- A work group under the leadership of Lynne Dunphy, Toma Guberski, and Andrea Wolf completed a curriculum resource document as companion to the competencies.
- The Acute Care Special Interest Group, under the leadership of Kerry Kosmoski-Goepfert, updated the skills manual for adult-gerontology acute care NP education.
- We have moved ahead on our commitment to offering enhanced preceptor resources. Mary Anne Dumas has completed editing of the revision to the Preceptor Manual, and we are beginning to populate the Preceptor Portal. Plans are underway for new resources and orientation materials.

### **Influencing POLICY**

- NONPF continues to participate on The NP Roundtable to effect coordination of policy activities among NP organizations.
- Representatives of NONPF have participated in several meetings focused on post-graduate NP residencies. NONPF leadership has affirmed its position that post-graduate residencies may be beneficial for particular skill development and/or orientation to a specific institution or practice environment but are not necessary nor should be an expectation of all graduates.
- NONPF is frequently takes the lead on facilitating relationships, answering questions, and speaking on the education of NPs at the national level to policy influencers, other organizations, reporter, ect.

### **Fostering DIVERSITY**

- NONPF is continuing its annual “Diversity Dialogue” at the 40<sup>th</sup> Annual Meeting. The session this year will center on a viewing and discussing the PBS documentary *The Waiting Room*.
- See also the new leadership development program under “Scholarship.”

### **Promoting SCHOLARSHIP**

- NONPF has maintained a long-standing policy of supporting faculty practice and encouraging programs to put the resources into similarly supporting faculty practice. NONPF has identified criteria for exemplary faculty practice plans and has a call out for members to submit their plans. NONPF will post a repository of plans on the Web site. Many thanks to Nancy Ridenour for taking leadership on advancing this initiative.
- NONPF is introducing this spring a pilot leadership mentoring program. This program is my Robert Wood Johnson Nurse Executive Fellows Program final project, and I am partnering with NONPF to make this program available to NP educators. In the pilot program, we are targeting diverse members as the inaugural group. The program will offer participants leadership development in directing, facilitating and ensuring quality NP programs and offer a mentored experience with a seasoned NP educator and leader.

## **Strengthening RESOURCES**

- In late summer 2013, NONPF transitioned to a new online membership management system that is integrated with our Web site. The transition allows the organization to have access to more services and more efficient management on the back-end. In summer 2014, NONPF will complete the transition with a makeover to the Web site on the new platform.
- The NONPF Board has approved the hiring of an additional staff person in the national headquarters office.
- NONPF ended the fiscal year in 2013 with a substantial net profit to support our reserve funding. The NONPF leadership has been working towards building the reserves to sufficient levels to support operating expenses in years when the budget is tight. I commend Julie Marfell for her work as Treasurer in focusing the Board on building the fiscal strength of the organization.

## **Recommendations:**

As I wind down my term and pass the gavel to the very capable Dr. Sheila Melander, I feel confident that NONPF has the potential to carry on its important mission and to sustain its position as the voice for NP education. The collective wisdom on the Board and across the membership is rich, and the organization can capitalize on its own strengths to find direction for pushing through the challenges in NP education. The organization also has the benefit of all the wisdom of the past leaders who continue to remain involved and offer their perspective, as requested. As well, I see value in looking outside of nursing for new ideas and models. I would urge the membership to be open to new ideas and not get mired in the past, for the way we've always done it might not be the most efficient or effective way. We can create our preferred future.

One challenge that I would put forth to the leadership and membership is to continue efforts to highlight and attract diversity in the organization. When I started my President-elect term on the NONPF Board, one-third of the Board members represented diversity. I was proud that this organization had made such a commitment. Yet we must not lose that focus if the organization is to support diversity across educational programs. I recognize that it is not easy to recruit leaders from diverse backgrounds. The reality is that many diverse members of the organization are highly sought after at their own institutions and within other organizations to take on new tasks and leadership roles. So, it is the responsibility also of our diverse members to be willing to step up and seek our leadership roles within NONPF. I assure you that a role on the NONPF Board is highly rewarding and well worth the extra effort.

## **Concluding Thoughts:**

In conclusion, serving as President of NONPF had been the highlight of my career. I thank you for the opportunity to serve you, the membership. NONPF is a jewel of invaluable worth. The services that NONPF provide both seen and unseen are unmatched and enormous. You have a great advocate for all that NP education represents in its finest. Continue to support NONPF with your time, service, energy and finances. A very special thanks to the office staff Kitty Werner, Executive Director, and Candice Hoffman, Meetings and Membership Manager, for all that they do every day on behalf of the organization. And now I am joining the legacy of great and wise women who have been privileged to call themselves President of the National Organization of Nurse Practitioner Faculties.

NONPF President: Sheila Melander, PhD, ACNP, FCCM, FAANP

Position Description:

The President-elect carries out such functions as are delegated and, in the absence of the president, acts on her/his behalf. The President-elect serves as chair and liaison for the Special Interest Groups (SIG) Steering Committee. The President-elect is also an ex officio member of the Nominating Committee and serves on the Board of Directors' Executive Committee.

Brief Overview & Outcomes of Activities 2013-2014:

It has been my distinct honor to serve as President-elect NONPF from 2012-2014. Over this period, I have continued with the general activities of my role, engaged in special planning activities, and participated in things as I begin the transition to my new role in April.

In January 2014 I was asked to serve as the representative for NONPF for a PCORI round table. This was a truly wonderful experience and an opportunity for NONPF to be a voice for possible future health initiatives related to patient centered outcomes as they may relate to NP education initiatives.

I served as co-facilitator for the planning and implementation of the November Special Meeting, "NP Education Today, NP Education Tomorrow," which was held in Washington DC and drew close to 200 in attendance. As a board we felt that the membership would benefit from a discussion and open sessions regarding how we are currently utilizing the current criteria as well as whether the criteria is meeting our needs in its current status. This special meeting provided much insight and has led to future opportunities toward addressing those directives specifically.

For the second year of my term, I again held an ex-officio position on the Nominating Committee during the development of the slate. In this capacity, the President-elect mainly offers insights on organization priorities and the Board characteristics to advance NONPF's agenda. The committee met several times by conference call and via e-mail to finalize the slate for the 2014 election held in February. The Nominating Committee chairperson, Dr. Jamie Newland, will report separately on the election results.

A primary focus of the President-elect position is to serve as the liaison to the NONPF Special Interest Groups (SIGs). The President-elect serves as chair of the SIG Steering Committee, which includes the SIG chairs, the staff liaison, and me. I have enjoyed watching the SIG work and projects develop from the idea stage to the completion of many projects. Please see the end of my report for an overview of the SIG activities. A SIG requires 10 or more members to continue, and SIGs are vehicles for information exchange and collaboration among peers in an area of common interest. SIGs may engage in activities identified by their members or assigned by the NONPF Board of Directors, and SIGs may propose organization-level initiatives for approval by the Board. Candice Hoffman, staff liaison to the SIGs, works with the President-Elect to provide support to SIG chairs, keep the Board informed of SIG activities, and advise SIGs of opportunities and organizational activities.

Recommendations:

During my two years as President-elect, I have been fortunate to serve with Dr. Debra Barksdale as well as the rest of the NONPF Board of Directors. I have experienced great guidance and direction from our President and our Executive Director, Kitty Werner. I am looking forward to serving NONPF as the

incoming President and continuing NONPF's work to address the significant challenges and opportunities for Nurse Practitioner Education. I would like also to recognize Candice Hoffman for her leadership and coordination of the SIG group initiatives

Overview of SIG Activities for 2013/2014:

#### **Academic Nursing Center**

**Chairperson: Leslie Faith Taub; Co-Chair: Gerri Collins-Bride**

Group had 15 members at the 2013 meeting. An issue was raised that made the group think that "Faculty Practice" was the main concern of the group, not Academic Nursing Centers. They have developed a survey for the SIG members to inquire about direction of SIG and potentially changing the SIG name/focus. Survey has received poor response. They will resend survey to group in hopes of receiving more responses by mtg. The responses will direct where the group wishes to go in the next year.

#### **Acute Care**

**Chairperson: Kathy Magdic; Co-Chairperson: Mary Anne McCoy**

The AGACNP Skill & Procedure Manual has been updated. The permission for figures were sent in MS/PDF format to NONPF office. Publication date unknown at this time. Kathy Magdic will be stepping down as Chairperson. New co-chair to be elected.

#### **Distance Learning**

**Chairperson: Margaret Benz; Co-Chairperson: Joanne Thanavaro**

The SIG sent out a survey (re: the nature of their members' DL programs) developed by their group last year; received 24 responses. Four of their SIG members did a Distance Learning Webinar on February 6<sup>th</sup>. Group had indicated that a goal for 2013/2014 was to post a topic for discussion each month on the forums; they were unable to do so due to website conversion. They will likely revisit this in 2014/2015

#### **Gerontological**

**Chairperson: Evelyn Duffy; Co-Chairperson-Empty**

The SIG continues to share resources about caring for the older adult, including a recent GAPNA study of activities that define the gerontological specialization. The SIG hopes to collect information from NONPF members on challenges for the implementation of the APRN Consensus Model relative to the adult-gerontological population focus, as well as on licensure issues for ANPs and GNP's.

#### **International SIG**

**Chairperson: Joyce Pulcini; Co-Chairperson: Carmen Paniagua**

The SIG developed a symposium for the 2014 NONPF Meeting that was accepted. They have been discussing the upcoming INPAPN Networking Mtg in Helsinki Finland. Future plans include: discussion of updating handout on international experiences and possible publication summarizing experiences and presentations to date. Goal for next year: optimal use of NONPF resources for member communication. Catherine Ling will take over as Co-Chair at 2014 Meeting.

#### **Program Director SIG**

**Chairperson: Janis Guilbeau; Co-Chair: Kathy Ellis**

The SIG would like to write a White Paper exploring issues related to clinical practice, sites, preceptors, etc. Waiting on publication of Preceptor Manual. They attempted a webinar for planning of a White Paper but scheduling was difficult. Future plans: revisit the webinar and utilize NONPF group pages for dialogue

#### **Psych-Mental Health**

**Chairperson: Tess Judge-Ellis; Co-Chairperson; Dawn Vanderhoef**

Three members of the SIG will be presenting a pre-conference on how to decrease stigma in mental health. Group had one conference call last year (9 members in attendance) where they came up with



good ideas/focus for SIG future. Dawn will send agenda for SIG meeting to members early this week to prep for meeting. Tess will be stepping down as chair; electing new co-chair

### **Research**

Chairperson: Maureen (Reni) Courtney; Co-Chairperson: Myra Clark

SIG submitted a preconference abstract that was not accepted. They will be doing a symposium on the information in survey conducted by group in 2012. Dr. Louis Fogg will be doing one-on-one consultation with SIG members on Friday at NONPF Meeting. Comment was made during recent conference call that they did not feel that the Research SIG was an "interest group" and they have some recommendations as to how research can be made a more strategic concentration for NONPF.

### **Sexual and Reproductive Health**

**Chairperson: Diane Schadewald; Co-Chairperson: Patricia Hindin**

SIG had one (poorly attended) conference call where members received a report about a survey on reproductive options education for undergrad level from former Chair, Joyce Cappiello. The group that conducted the survey is working on competencies for the graduate level. (The NONPF SRH SIG is NOT the group working with these competencies. J. Cappiello is a member of another group and reporting back). From the call, SIG explored where they wished to go with their future discussions/direction and will expand further at NONPF Meeting. Diane will be stepping down; electing a new co-chair

NONPF Treasurer: Julie Marfell, DNP, FNP-BC, FAANP

Position Description:

The responsibility of the Treasurer continues to be that of monitoring the fiscal well-being of the organization. A significant emphasis of the position continues to be to identify sources of external funding and to identify strategies for a fundraising campaign to sustain the organization for the long term. The Treasurer is also the chair of the Capital Development and Marketing Committee.

Brief Overview & Outcomes of Activities 2013:

1. Oversight of financials
  - a. Conducted a financial audit for 2013 of activities and cash flow to ensure compliance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants
  - b. Budget for 2014 approved by the BOD.
  - c. Continued financial reporting that is reviewed and presented to the BOD on a monthly basis.
2. Increased net assets of the organization by \$90,000 in FY 2013 thru continued monitoring of spending and revenue streams.
3. Expanded membership and conference attendees
  - a. Increase in membership
  - b. Increase conference registrations 2012- 605, 2013 -622, 2014 - 635
4. External funding:
  - a. 3 Webinars completed
  - b. Publication sales
  - c. Continued increase in number of exhibitors and sponsors for the conference.
5. Changed bank.
  - a. Credit card fees evaluated.
6. Implemented sustained giving plan
  - a. Four Decades, For Quality website developed and launched
  - b. Annual Giving Campaign website developed and launched

Recommendations & Priorities for Year-Ahead:

1. Continue evaluation of investments.
2. Continue webinars.
3. Continuation of procurement of external funding.

**Statements of Financial Position**  
**December 31, 2013 and 2012**

	2013	2012
<b>Assets</b>		
Cash and cash equivalents	\$ 610,568	\$ 521,035
Accounts receivable, net		11,763
Investments	70,944	60,399
Prepaid expenses	8,068	10,799
Property and equipment, net	<u>1,415</u>	<u>2,831</u>
Total assets	<u>\$ 690,995</u>	<u>\$ 606,827</u>
<b>Liabilities and Net Assets</b>		
<b>Liabilities</b>		
Accounts payable and accrued expenses	\$ 3,063	\$ 5,469
Accrued leave	2,951	3,215
Deferred revenue	<u>158,163</u>	<u>181,539</u>
Total liabilities	<u>164,177</u>	<u>190,223</u>
<b>Net Assets</b>		
Unrestricted	502,818	412,604
Temporarily restricted	<u>24,000</u>	<u>4,000</u>
Total net assets	<u>526,818</u>	<u>416,604</u>
Total liabilities and net assets	<u>\$ 690,995</u>	<u>\$ 606,827</u>

*Draft audited financial statement prepared by The Han Group*

## NATIONAL ORGANIZATION OF NURSE PRACTITIONER FACULTIES

Statement of Activities

Year Ended December 31, 2013

	Unrestricted	Temporarily Restricted	Total
<b>Revenue and Support</b>			
Conferences and webinars	\$ 455,069	\$	\$ 455,069
Membership dues	266,538		266,538
Contributions	3,415	20,000	23,415
Investment income	10,687		10,687
Advertising	7,350		7,350
Publications	7,027		7,027
Other income	<u>630</u>	<u></u>	<u>630</u>
Total revenue and support	<u>750,716</u>	<u>20,000</u>	<u>770,716</u>
<b>Expenses</b>			
Program services:			
Conferences	428,490		428,490
Membership	50,501		50,501
Webinars	5,208		5,208
Other programs	<u>93,349</u>	<u></u>	<u>93,349</u>
Total program services	<u>577,548</u>	<u></u>	<u>577,548</u>
Supporting services:			
Management and general	82,553		82,553
Fundraising	<u>401</u>	<u></u>	<u>401</u>
Total supporting services	<u>82,954</u>	<u></u>	<u>82,954</u>
Total expenses	<u>660,502</u>	<u></u>	<u>660,502</u>
<b>Net Change in Net Assets</b>	<u>90,214</u>	<u>20,000</u>	<u>110,214</u>
<b>Net Assets, beginning of year</b>	<u>412,604</u>	<u>4,000</u>	<u>416,604</u>
<b>Net Assets, end of year</b>	<u>\$ 502,818</u>	<u>\$ 24,000</u>	<u>\$ 526,818</u>

*Draft audited financial statement prepared by The Han Group*

NONPF Secretary: Jane Kapustin, PhD, CRNP, BC-ADM, FAANP, FAAN

Position Description:

The Secretary attends all Executive Committee and Board of Director meetings of NONPF. As a member of the Executive Committee, the secretary assists with decision-making for many NONPF issues including responding to external inquiries from other nursing leader groups, working with other board members to draft white paper responses to major issues affecting NP education, planning for the annual meeting, serving as committee liaison from the NONPF board, and participating in other general board activities.

Brief Overview & Outcomes of Activities 2013-2014:

As a member of the Executive Committee, the secretary participated in Board activities such as revising policies, defining board priorities, promoting membership, and working on nurse practitioner educational projects/initiatives. In June 2013, I attended the Oral Health Nursing Education and Practice (OHNEP) Conference in Washington, DC with Kitty Werner to represent NONPF and participate in IPE opportunities. As a result, NONPF formally endorsed the ONEP initiative as documented in their website.

I served as board liaison for the Member Resource Committee and attended their meetings and phone conferences; a new member survey was developed and changes were made to the new member welcoming session at NONPF conference each year. In addition, I participated on Capital Development Committee to generate new ideas for corporate membership and other fund-raising ideas.

We were busy this year as we conducted the special membership conference in November 2013 to solicit ideas for new educational models for clinical education. Several major initiatives were developed and nurtured including delineation of specialty hours, preceptor orientation, use of simulation/OSCEs, and other clinical education topics. I presented on the topic of conducting the gap analysis for post-master's students along with Dr. Julie Marfel and our panel of experts from ANCC, AANP, and others.

In addition, the secretary participated in NONPF sponsored efforts to promote other faculty and preceptor resources such as the online preceptor orientation program and the tool kit repository for posting useful tools such as clinical evaluations. The secretary position continues to work on strategies that will promote NONPF's leadership position in NP education.

Recommendations & Priorities for Year-Ahead:

Future work for the executive committee will include supporting the in-coming NONPF president and other board members as we continue our educational priorities. The executive board will continue to support projects that highlight NONPF such as defining clinical education models, delineating specialty hours for clinical rotations, adding to the preceptor toolkit, describing faculty practice issues, conducting webinars to highlight the new toolkits and other NONPF products, and defining competency education. NONPF needs to continue to support activities that also enhance membership and financial security such as developing and seeking resources like corporate memberships for NONPF.

Committee Chair: Andrea Wolf  
Committee Co-Chair: Kimberly Udlis

**Committee Description:**

To advise the Organization on quality curricular design, new and emerging curricula, NP program and educational guidelines development, and competency development, revision and validation. In addition, this committee will facilitate global educational consultation and resource sharing.

**Brief Overview & Outcomes of Committee Activities 2013-2014:**

*Preceptor Survey:*

The purpose of the preceptor survey was twofold: 1) learn what knowledge preceptors would like students to have prior to entering clinical; 2) learn what barriers exist to being a preceptor (accepting students and actual precepting of students).

We hoped to inform NONPF regarding the following questions: Should a standardized curriculum be considered? If so, what would it look like? Should there be a pretest? We also hoped to identify the barriers to preceptorship and develop strategies to remove these barriers.

Initial draft developed by Kim Udlis, Susan Buchholz and Louis Fogg May and June 2013 Dispersed to Curriculum Leadership Committee for feedback June 2013

Revisions made June 2013 (committee member and input from Kitty)

Final version sent to Kitty July 2013 for review

*Independent Practice White Paper:*

This document is now available to all who visit the NONPF website.

*Innovative Clinical Education Models:*

A charge was given to the Committee by the Board of Directors to investigate new and innovative models that may be emerging to address the shortage of clinical sites in some areas. The questions asked were: 1) how are site visits accomplished? 2) How is simulation being used? 3) are there new ways of conceptualizing NP education? A subcommittee group was formed to review the literature regarding new and innovative clinical education models. A summary of the following topics was provided to Lynne Dunphy, board liaison on February 24, 2014: 1) telehealth; 2) virtual reality; 3) OSCEs; 4) inter- and intra-professional education; 5) simulation 6) competency-based assessment vs clinical hours; and clinical residencies for nurse practitioners.

**Recommendations:**

1. Administer preceptor survey in the upcoming year.
2. Edit the clinical education models document; add to this document additional topics that were identified but not completed such as distance education, online vs classroom teaching and clinical mentoring
3. Edit the Curriculum Manual that was completed last year and determine how we will disseminate it.

Committee Members 13-14:

Angela Starkweather  
Ann Marie Hart  
Arlene Pericak  
Benita Walton-Moss  
Brigid Warren  
Carmen Lopez  
Carol Smith  
Cheryl Shore  
Courtney J. Young  
Donna McArthur  
Geri Budd  
Holly DiLeo  
Joyce Knestrick  
Joyce Pulcini  
Karen Hanford  
Kay Reeve  
Lana Sargent  
Lorraine Reiser  
Marie Napolitano  
Robyn Gleason  
Scharalda Jeanfrau  
Shirley Dinkel  
Susan Buchholz  
Susan Ruppert  
Susan Schaffer  
Thomasine D. Guberski  
Toni Barnett

Committee Chair: Veronica Wilbur  
Committee Co-Chair: Robert Hanks  
Board Liaisons: Jane Kapustin, Kristy Martin

**Committee Description:**

To provide leadership in expanding the membership and member benefits through activities such as recruitment of diverse faculty as well as clinical preceptors, development of international member agreements, assessment of faculty and program needs, and member communications. The committee shall also have oversight of membership recognition awards for quality work done in areas such as, teaching, practice, research, and policy.

The committee's goals include the following:

1. Increase membership in NONPF, including enhancing the diversity of faculty and clinical preceptor representation, and participation of international faculty
2. Assess members' needs to inform development of resources and benefits within NONPF
3. Develop new membership benefits
4. Maintain individual profile data to identify experience and expertise of members
5. Identify opportunities for member participation in organizational activities
6. Recognize the breadth and variation of scholarship demonstrated by NP faculty

**Brief Overview & Outcomes of Committee Activities 2013-2014:**

The committee's activities since the last main report in July 2013 include the following:

1. Membership in NONPF is over 1530 active members as of March 2014, which is a slight decrease from last year's active members of 1624 during the same period.
  - o 2011 active members: 1242
  - o 2012 active members: 1457
  - o 2013 active members: 1624
  - o 2014 active members: 1530
2. The MRC had the following teleconference meetings:
  - o October 20, 2013
  - o January 29, 2014
3. The members of the MRC reviewed and submitted the finalists for the various 2014 annual recognition awards.
4. The MRC members served as reviewers in the re-development of the NONPF Web site and membership management system.
5. The MRC committee spearheads the annual poster review. This year the winners will be decided via a dual mechanism, the review of committee members and the membership of NONPF.



6. The MRC will host the orientation entitled “A Journey through NONPF: Acquaint, Inform and Motivate,” which will provide CEUs for those members who attend the session. The session is for newcomers and preceptors to the conference as well as those members who want to update their knowledge about NONPF
  
5. Needs assessment survey was developed about member’s needs, interests and feedback. The survey launched in February 2014 with the intent for results to be reported to the membership and Board of Directors. Modeling of this survey shadowed past surveys to allow comparison of data.

Recommendations:

1. Develop a new initiative to support online poster sessions post annual conference.
2. Analyze survey data and create one initiative based on the feedback from the members
3. Collaborate with Board and Executive Director to continue the enhancement of NONPF Website.
4. Explore new, innovative methods to increase NONPF membership
5. Review 2014 award nomination process for improvements
6. Continue to modify 2014 Newcomers Presentation based on feedback from audience members

Committee Members 13-14:

Marge	Hammersla
Shannon	Idzik
Dave	LeFevers
Mary	Neiheisel
Jamie	Newland
Jane	Petersen
Marva	Price
Melody	Randle
Catherine	Reavis
Dawn	Rondeau
Paula	Timoney
Susan	Williams
Bruce	Zitkus
Ksenia	Zukowsky

Committee Chair: Jamesetta Newland, PhD, FNP-BC, FAANP, DPNAP

Committee Description: The Nominating Committee is composed of four persons elected by the membership for a term of two years. Two members will be elected each year. The member with the highest votes will be chair of the committee in the second year of his/her term. It is the responsibility of the Nominating Committee to draft a competitive slate for annual elections. The President-elect, as an ex-officio member, serves in an advisory capacity to the Nominating Committee. The Committee will submit the slate to the Board of Directors for review and comment prior to submission to the membership. The Chair of the committee shall serve as Teller for the elections and report results at the Annual Business Meeting. Members of the Nominating Committee cannot run for a Board of Directors position during their terms on the committee.

Brief Overview & Outcomes of Committee Activities 2013-2014:

The Nominating Committee met by conference calls and via electronic mail during fall 2013 to develop the election slate. The committee identified potential candidates and also solicited nominations from the general membership. Upon receipt of the nomination by early November, the committee reviewed in-depth the qualifications of each candidate for eligibility to be included on the slate. The committee looked specifically at previous contributions to the organization and sought a variety in geographic distribution of the candidates. The committee finalized the slate in January 2014 and submitted it to the Board of Directors.

In February 2013, the NONPF members participated in the online voting. NONPF distributed to voting members a link to the election slate and the ballot. With the voting closing by early March, the NONPF membership elected the following individuals:

**President-elect:** Anne Thomas, University of Indianapolis

**Treasurer:** Geri Budd, Widener University

**Board Members at Large:**

Susan Corbridge, University of Illinois Chicago\*

Susan Kelly-Weeder, Boston College\*

Andrea Wolf, York College of Pennsylvania

*\* re-elected for second term*

**Nominating Committee:**

W. David LaFevers, University of Missouri Kansas City

Julie Stanik-Hutt, Johns Hopkins University

Other Committee Members 13-14:

Janelle Baker, Florida State University

Kathryn Blair, University of Colorado at Colorado Springs

Kathy Magdic, University of Pittsburgh

NONPF Representative: **Joanne Pohl, PhD, ANP-BC, FAAN, FAANP**

Activity Description: The Mission of NAQC is to advance the highest quality safety, and value of consumer-centered health care for all individual-patients, families and communities through a bold partnership among the nation's leading nursing organizations. NONPF is one of the founding member organizations. NAQC, initially funded by RWJF merged with the American Nursing Association (ANA) one year ago.

The purpose of NAQC is to assure the following:

- a) Patients receive the right care at the right time by the right professional;
- b) Nurses actively advocate and are accountable for consumer-centered, high quality health care; &
- c) Policy makers recognize the contributions of nurses in advancing consumer-centered, high quality health care.

Brief Overview & Outcomes of Activities 2013-2014:

During the past year ANA has expanded the membership of NAQC. Linda Groah (ED of AORN), is recently elected Chair of NAQC.

There are 15 organizations represented on the Board, including NONPF. Twelve members represent nursing organizations, two represent consumer groups (AARP and Mothers Against Medical Errors) and one represents the National Quality Forum (NQF). An additional 10 nursing organizations are "At Large" members; CMS has a liaison member to the Board as well.

The past year has focused on reorganization, sustainability of the work and expanding membership while also strongly emphasizing Patient Engagement. A white paper on Patient Engagement had been released by NAQC one year ago. It is available at <http://www.naqc.org/Main/Resources/Publications> along with other resources on patient engagement. The Board is developing strategic priorities for patient engagement. Those will be shared as they develop. This past month there was a webcast on Patient Engagement for NAQC members with the National Alliance for Quality Care presenting on Engaging Patients and Families as well as CMS presenting on Best Practices and Collaborations to Foster Successful Patient and Family Engagement. As more of these presentations occur, we will continue to alert NONPF members.

Recommendations for Year-Ahead

NONPF representative will continue to have an active role on the Advisory Board. I would recommend NONPF continue serving on the Advisory Board to provide leadership in patient safety, patient engagement and quality care. For more information see NAQC website: <http://www.naqc.org>

NONPF Representative: **Shirlee Drayton-Brook, PhD, FNP-BC, FAANP**

Activity Description:

It is an honor to serve as NONPF's representative to the LACE APRN Network. The purpose of the network is to provide a mechanism for communications concerning APRN regulatory issues. The network facilitates the implementation of the APRN Consensus Model by involving all stakeholders to advance APRN regulation. The network includes organizations that represent the Licensure, Accreditation, Certification, and Education components of APRN regulation. This year's meetings were facilitated by Dr. Maureen Cahill from the National Council of State Boards of Nursing. The network website has answers to frequently asked questions, a public discussion board, and a private virtual meeting and posting platform.

Brief Overview & Outcomes of Activities 2013-2014:

There were meetings of the LACE APRN Network most months over the last year. Meetings were virtual with recorded telephone access. Consistent with the strategic goal of the network, ongoing discussions to clarify questions and issues related to the implementation of the APRN Regulatory Consensus Model (2008) was held. Discussions also included updates from the National Council of State Boards of Nursing on grandfathering, Compact Model legislation, the CCNE accreditation of post graduate certificates programs, state legislation and state authorization of distance learning issues. Several organizational position papers were reviewed.

There will be a Campaign for APRN Consensus to be held on April 23, 2014 through April 24, 2014 to examine the "State of Consensus." This meeting will focus upon what still needs to be done to fully implement the Consensus Model.

New LACE resources such as the statement on the overlap of graduate clinical hours for clinical specialist and nurse practitioner students, and the statement on the use of simulation lab hours and practice sessions were reviewed.

Recommendations for Year-Ahead

The LACE APRN Network is an important organizational communication vehicle to support the implementation of the APRN Regulatory Consensus Model. The cost will be no more than the last two years. The term of the contract will end July 2014. As NONPF is the leader in nurse practitioner education and a critical voice for nurse practitioner faculty, ongoing financial support and participation in the LACE APRN Network is important.

NONPF Representative: **Dave Mason**

**Activity Description:**

Representing NONPF in federal government affairs advocacy and health policy, in communication with members of Congress, congressional staff, Executive Branch officials (Office of the President, Office of Management and Budget, Department of Health and Human Services, Centers for Medicare and Medicaid Services, Health Resources and Services Administration), and associations representing Nurse Practitioners, Advanced Practice Registered Nurses, and coalitions of health care providers.

Monitoring federal legislation and regulations affective Nurse Practitioners, including funding for nursing education programs, the Affordable Care Act graduate nursing education demonstration and discussions regarding additional GNE models, efforts to reform graduate medical education and health profession education funding, and addressing primary care and specialized workforce needs related to implementation of the Affordable Care Act and advancement of the Institute of Medicine "Future of Nursing" report.

**Brief Overview & Outcomes of Activities 2013-2014:**

In an unproductive session of almost historic proportions, the 113th Congress and the Obama administration have spent much of the last 12 months wrestling with budget issues and either repealing or implementing the Affordable Care Act (ACA), including a host of technical and design problems that crippled the rollout of the first enrollment period for health insurance marketplace coverage. In addition, NONPF's collaborative agreement with other NP groups for federal government affairs representation effectively came to an end in late 2013.

For the first time in 17 years, the government shut down October 1, 2013 when federal programs and agencies ran out of funding October 1, 2013. Congress ended the shutdown after 16 days by providing an extension of funding and creating a conference committee which eventually reached a two-year budget deal that completed the fiscal year 2014 budget and set spending limits for 2015, partially restoring about 40 percent of the funding that had been lost by nursing education programs through across-the-board "sequestration" cuts. The President's budget proposal failed to provide any increase in funding for Title VIII nursing education programs, putting 2015 funding for those programs at risk. The President's budget did, however, call for extending a provision of the health reform law increasing payment for some Medicaid primary care service to Medicare rates – and expanding the provision to specifically include nurse practitioners. While the House and the Senate are likely to disagree about spending priorities this year, given the approaching midterm congressional elections it appears unlikely a stalemate will occur.

Facing a critical year for implementation of the Affordable Care Act in 2014, the Obama administration has spent billions of dollars and hours of agency resources to repair the dysfunctional federal health insurance marketplace and enroll consumers in coverage. At the beginning of March, roughly 5 million individuals had enrolled in coverage and millions more were eligible for coverage under Medicaid or the Children's Health Insurance Program (CHIP). Nonetheless, the administration has continued to struggle with implementing the reform law, delaying the requirement that employers offer coverage to workers, allowing insurers to extend "grandfathered" coverage that failed to meet ACA requirements, and revising or postponing other aspects of the law – including regulations enforcing provisions prohibiting insurer discrimination against health care providers. And the reform law continues to face legal challenges as well, with the Supreme Court hearing arguments in cases seeking to overturn the law's requirement that most employers offer contraceptive coverage to their workers.

Congress also struggled with reforming Medicare fee-for-service payment, despite significant reductions in the estimated cost of repealing the flawed “sustainable growth rate” (SGR) payment system. Although the three bicameral committees with jurisdiction over Medicare hammered out a bipartisan repeal and reform bill, legislators have been unable to agree on how to pay the \$180 billion cost over ten years of repealing the SGR – creating the need for another short-term “patch” to prevent a 24 percent cut in Medicare payments. The SGR logjam also created an obstacle to removing several barriers to NP practice including certifying Medicare home health services and durable medical equipment orders.

NONPF has again played an important role in efforts to preserve funding for nursing education programs and to promote the Institute of Medicine’s “Future of Nursing” report in addressing workforce shortages. In addition to supporting legislation to authorize nurse practitioners to certify Medicare home health services, NONPF has continued to work with other organizations to monitor the implementation of the Affordable Care Act’s graduate nursing education demonstration and to develop proposals for alternative models for GNE funding. NONPF is an active participant in ongoing discussions with members and staff of the Medicare Payment Advisory Commission (MedPAC) as it examines policies affecting access to care and the role of nurse practitioners. NONPF also continues to work for the appointment of nurse practitioners to key positions in federal policy positions, including coordinating the nomination of Nancy Ridenour, PhD, APRN, BC, FAAN, to serve on MedPAC.

#### Recommendations for Year-Ahead:

The focus of the remainder of 2014 will be clearly on the November midterm congressional elections. The current outlook appears to give Republicans a good chance of gaining a majority in the Senate as well as retaining control of the House – making it increasingly difficult to advance legislation prior to the election. The Affordable Care Act will be a central issue in most fall election campaigns, meaning that congressional hearings and debates on the law will continue – even if little action is taken.

It is also likely to be a very challenging year for the nursing education programs so important to NONPF. The fiscal year 2015 budget and issues related to funding for graduate nursing education, interprofessional education, and addressing critical workforce shortages in primary and specialized care will be critical issues. It will be important for NONPF to continue to provide a strong voice in collaborative efforts to address these and other issues and to advocate for federal support for the educational programs and policies needed to meet the country’s future healthcare needs.

NONPF Executive Director: **Kitty Werner, MPA**

**Brief Overview & Outcomes of Activities 2013-2014:**

In the late summer 2013, NONPF transitioned to a new online membership management system. This transition is still going on, and it has not been without its trials and tribulations. The new system has enhanced features for forums, blogs, survey capabilities, and record management. As we move this summer into the next phase of an aesthetic transformation of the site, we believe that some of the technical enhancements will be more visible to the membership. We have had challenges in moving everyone to new login information and to establishing the Master accounts for our Program memberships. Again, in the long run, these changes will make life easier for our members. The short-term affect has been a slight drop in membership while we focused more on the transition than renewal reminders. We also continue to have some challenges with the conference and event registration side of the system. The current conference has been a learning experience for all of us, and as we go forward we will push to make everything easier for the members and to establish overall a smoother process. I would like to commend Candi Hoffman, the NONPF Meetings and Membership Manager, for her significant contributions to the implementation of the new system and to her commitment to resolving our challenges. She does not give up!

Over the year, we have also provided staff support for the updated goals and activities delineated by the Board. We helped to plan and coordinate the November Special Meeting, as well as continued with management of the abstract submission and review system, program planning, and logistical arrangements for the 40<sup>th</sup> Annual Meeting. Recognizing continued growth in the annual meeting, we increased significantly the hotel room block for 2014 and future years. Candi also serves as the staff liaison to the Special Interest Groups, and I serve as staff liaison to the standing committees as needed. We do have Board liaisons to the standing committees who do most of the support to the committee chairpersons.

I continue to serve as the NONPF representative to a variety of external initiatives. Some of these ongoing collaboratives include the following:

- We have a seat on the Nurse Practitioner Roundtable to advance common policy agenda with AANP, GAPNA, NAPNAP, and NPWH.
- NONPF is a member of the Interagency Collaborative on Nursing Statistics (ICONS- <http://www.iconsdata.org/>), a collaborative of nursing organizations engaged in research activities. ICONS has established common definitions to offer guidance to nurse researchers and shares among the members the various data initiatives underway.
- NONPF continues its membership in LACE, the network of organizations advancing the implementation of the APRN Consensus Model (see report by our representative, Dr. Shirlee Drayton-Brooks).
- NONPF participates in the Nursing Community collaborative and the APRN Collaborative to address policy issues of common interest with other nursing groups. Dave Mason often represents NONPF in these activities (see his separate report).
- NONPF has had ongoing representation by myself and Dr. MaryBeth Bigley (until recently, when she assumed the position of the Director of the Division of Nursing at HRSA) in the interprofessional Healthy People Curriculum Task Force. This task force is currently updating the Clinical Prevention and Population Health Curriculum Framework; look for the new version later this year.

#### Priorities for Year-Ahead:

We will complete the Web site revisions and enhancements in summer 2014 to ensure that resources are easier to find as the new academic year begins. We also have as a top priority to complete new publications that are in their final stages so they may soon be available to the membership. Unfortunately, some projects that are so close to completion were put on hold because of the final conference planning activities. I apologize to project leadership who are awaiting assistance to bring these projects to completion.

As Dr. Sheila Melander begins her two-year term as President, staff will support her in establishing and implementing priorities. We will look forward to planning the summer Board meeting and moving forward new initiatives.

The Board has authorized the hire of an additional staff person, so a priority will be to define the position to best serve the needs of existing staff, the membership, and the growth of the organization. I look forward to introducing you soon to the new NONPF staff person. I also look forward to working with the Board to implement strategies for engaging more of our members into our work initiatives, as we have a rich pool of knowledge from which to draw.

It continues to be an honor to serve the Board and the members of NONPF. Working with Dr. Debra Barksdale over the last 2 years was a personal and professional pleasure, and I do feel the organization is the better off for her insightful leadership. I know that Dr. Sheila Melander will be valued leader too, and I look forward to working with her and the other strong members of the Board. NONPF is a highly ethical organization in its activities and collaborative approaches to initiatives, all the while seeking to advance quality nurse practitioner education. It is rewarding to have pride in the organization I serve.



**Minutes of the NONPF Annual Business Meeting**  
**April 13, 2013**  
**Pittsburgh, PA**

**Submitted by Jane Kapustin, Secretary**

**Minutes Review Committee: Marg Hammersla, Nancy George, Veronica Wilbur**

The business meeting was called to order by NONPF President, Dr. Debra Barksdale, at 12:30pm. The first order of business was to appoint Dr. Kathy Crabtree as parliamentarian who read the rules for conducting the meeting. Dr. Jane Kapustin announced the minutes review committee as above. Dr. Barksdale introduced the NONPF board members to the audience: Dr. Shelia Melander, President-elect; Dr. Jane Kapustin, Secretary; Dr. Julie Marfell, Treasurer; and Board Members at large— Dr. Lynne Dunphy, Dr. Lorna Finnegan, Dr. Gary Laustsen, Dr. Susan Corbridge, Dr. Susan Kelly-Weeder, Dr. Marva Price, and Dr. Carmen Lopez.

Dr. Barksdale presented an overview address with a *Think Big—Start Small—Act Quickly* theme. The newly revised mission and vision statements of NONPF as well as the goals (Quality, Policy, Diversity, Scholarship, Resources) of NONPF were all announced; all are posted on the website. The new mission statement: NONPF—The leader in quality nurse practitioner education.

Dr. Barksdale highlighted several other announcements:

- NONPF moved in November 2012 (1615 M. Street NW, Ste 270 Washington, DC 20036)
- The “What’s on Your Mind?” survey series has been quite successful.
- Curriculum templates are posted on the Web site
- DNP Toolkit is posted on the Web site
- Population-focused NP competencies are complete and on the Web site
- The Acute Care/Primary Care Employer Statement is posted on the website
- Future projects:
  - Curriculum resources manual
  - Statement on DNP project titling
  - Research content in DNP programs
  - Preceptor manual

Dr. Barksdale also noted that NONPF has been very busy this year. Representatives participated in two meetings at the White House to represent NONPF issues, and we participated in several round table and Think Tank activities (Josiah Macy) for IPE. Other highlights included the completion of curricular resources such as the Independent Practice White Paper and the DNP Toolkit. Enhanced resources include abstract review and preceptor manual. Membership and financial growth remain important initiatives.

Dr. Barksdale recognized NONPF conference donors and thanked them for all the support. They included Margaret Fitzgerald, Minute Clinic, APEA, AANP, AACN, Barkley Review, E-Logs, Neheer Perfect, and other supporters of the conference. As a new donor with a corporate membership relationship with NONPF, Take Care Clinic, was specifically recognized for a generous contribution that will make our preceptor portal, Web page changes, and preceptor development projects possible.

Under the “*Think Big*” category, she reminded the group that NONPF is accountable for quality DNP/NP education, evaluation of DNP-NP outcomes, efficient NP education program, and enhanced clinical education resources like sites and preceptors.

For the theme of “*Start Small*,” Dr. Barksdale listed the 3-6 month tactical plan:

- Preceptor survey
- Models of care

- Other professions exploration
- NONPF data to inform larger study
- Faculty practice survey and updating paper
- Member needs survey
- Culture of philanthropy
- Board development
- New resources

Dr. Julie Walthrop volunteered to organize all of the ideas generated from the morning plenary session's brain-storming. Members were asked to list their ideas about the future of health care and send a snapshot of their work for tabulation.

In the "*Act Quickly*" category, other NONPF activities were identified:

- Board projects will begin immediately after conference
- Getting members involved
- Enhance board oversight/commitment
- Each NONPF committee was charged with goals and objectives
- Dr. Susan Corbridge will be responsible for oversight of all special projects

Dr. Barksdale challenged the membership with thought as we move forward. She asked, "How can we prepare our students for a healthcare world we cannot imagine?" To conclude her report, she incorporated a statement from Martin Luther King, Jr. regarding the need for creative extremists for leading the nation in change.

The meeting then included a review of the major accomplishments of each NONPF officer and committee. The officer reports were included in the Annual Business Meeting reports posted as a handout in advance of the annual meeting. All reports from the president, president-elect, and secretary were approved. The secretary report was amended to include an addition of a trip to the White House to represent NONPF in discussions about how to prepare health care providers and patients for the provisions of the Affordable Care Act.

Treasurer, Dr. Julie Marfell, reviewed the financial statements and answered several questions from the members. She informed members about our future emphasis on the culture of philanthropy as demonstrated via Capital Development Campaign and events such as our Leadership Breakfast (record attendance this year). NONPF now welcomes 1624 members as April 2013 and over 660 attendees at the conference this year in Pittsburgh. She also noted that the organization underwent an independent financial review for FY 2012.

Dr. Barksdale referred members to the standing committee and activity reports provided in the Annual Business Meeting materials and asked members for approval of the following committee reports:

- Capital Development
- Curricular Leadership
- Faculty Development
- Member Resources

Special Interest Groups were acknowledged, and Dr. Barksdale referred members to each committee report included in the program materials.

Dr. Barksdale continued with acknowledgments to Drs. Sheila Melander and Dave Lafavers and the conference committee for their outstanding work to ensure that the annual conference is another huge success.

Dr. Lucy Marion provided the Nominating Committee report on behalf of the committee. Dr. Marion announced the names of the newly elected NONPF board members:

- Dr. Jane Kapustin, Secretary

- Dr. Lorna Finnegan, Board Member-at-Large
- Dr. Gary Laustsen, Board Member- at-Large
- Dr. Kristy Martyn, Board Member-at-Large
- Dr. Nancy Ridenour, Board Member-at-Large
- Dr. Kathy Blair, Nominating Committee
- Dr. Jamie Newland, Nominating Committee.

Ms. Kitty Werner, Executive Director, made brief remarks regarding several issues with the conference hotel. To help make amends for some shortcomings, the hotel graciously offered to provide an open bar for an hour reception for the Saturday awards dinner.

New Business:

Dr Barksdale opened the floor for new business:

- MJ Henderson (MGH Institute of Health Professions) asked the board to consider adding a memorial wall to honor NONPF members who made significant contributions to NONPF. She asked members to remember Dr. Lena Sorenson who passed away recently.
- Geraldine Marocco (Yale) asked NONPF to vote to support gun violence legislation as proposed by President Obama. The motion was made and a majority in attendance supported the motion. **(Note:** Roberts Rules of Order as parliamentary authority for the organization was not followed in the handling of the motion. While the NONPF leadership will honor the general sentiment of the motion to be supportive of initiatives that diminish gun violence, no specific action relative to this motion will be taken.)

Dr. Barksdale welcomed and congratulated all new and re-elected board members. Dr. Barksdale recognized out-going board members, Dr Marva Price (2 terms) and Dr. Carmen Lopez (1 term), for their outstanding support of NONPF, and they were presented with traditional crystal NONPF plaques.

Dr. Barksdale reminded the group that all NONPF activities are managed by the acts of only two people: Kitty Werner, Executive Director, and Candice Hoffman, Meetings and Membership Manager. They were thanked for their dedication and superb work and presented gifts for their contributions to NONPF. Jackie Carlson and Vinay Lobo were also acknowledged and presented with gifts for their long-term work for NONPF each year at the conference.

With no further business, the meeting was adjourned at 1:30pm

Respectfully submitted by Dr. Jane Kapustin, Secretary

Approved by the Minutes Review Committee