



## NATIONAL ORGANIZATION OF NURSE PRACTITIONER FACULTIES

# ANNUAL BUSINESS MEETING REPORTS

### ANNUAL BUSINESS MEETING

APRIL 13, 2013

12:00 – 1:30 PM

Wyndham Grand Pittsburgh

### Agenda

#### I. Call to Order

- Adoption of meeting rules
- Appointment of Minutes Review Committee
- Appointment of Parliamentarian
- Board introductions

#### II. President's Address

*Debra J. Barksdale, PhD, FNP-BC, ANP-BC, CNE, FAANP, FAAN*

#### III. Business Reports

##### Officer Reports

- President
- President-Elect
- Secretary
- Treasurer

##### Committee Reports

- Capital Development & Marketing
- Curricular Leadership
- Faculty Development
- Member Resources
- Nominating Committee

##### Activity Reports

Executive Director's Report

#### IV. New Business

#### V. Recognition of Outgoing Board Members

*Carmen Lopez and Marva Price*

#### VI. Induction of New Board Members & Officers

*Jane Kapustin, Lorna Finnegan, Gary Laustsen, Kristy Martyn, and Nancy Ridenour*

### Adjournment

*Minutes of the 2012 Annual Business Meeting are at the end of this document*

# NATIONAL ORGANIZATION OF NURSE PRACTITIONER FACULTIES APRIL 2013

## ***Mission Statement***

NONPF: The leader in quality nurse practitioner education.

## ***Vision Statement***

Our vision is to be the preeminent global leader in providing timely and critical resources for NP educators and advancing innovative models that support NP educational programs to meet the highest quality standards. We unite and lead NP educators in transforming healthcare.

## ***Organizational Goals***

The Board of Directors has identified the following priority goals for NONPF:

- Advancing QUALITY - Promotes continuous and collaborative quality improvement and evidence-based approaches to national and global NP education through the development of standards, guidelines, teaching instruments, resources, and networking exchanges for faculty.
- Influencing POLICY – Leads the nursing community to advance NP education and NP educational policy through independent and collaborative initiatives.
- Fostering DIVERSITY – Champions a culture of diversity in NONPF and across NP education.
- Promoting SCHOLARSHIP – Promotes opportunities that advance the scholarship of NP educators in teaching, research, practice, and service.
- Strengthening RESOURCES – Secures the growth, financial viability, and sustainability of NONPF, recognizing our membership as a valuable resource.

NONPF President: Debra J. Barksdale, PhD, FNP-BC, ANP-BC, CNE, FAANP, FAAN

Position Description:

The President presides at all meetings and enforces all regulations relating to the administration of the Organization. The President serves as chair of the Board of Directors and appoints such committee as the activities of the Organization may require, and to the extent that these have been otherwise provided for the President serves as ex-officio on all committees.

Overview & Outcomes of Activities 2012-2013:

A significant focus of the first year of my presidency has been on the strategic initiatives for the organization. When the Board convened for the first time in person after the 2012 conference, we underwent Board development to highlight the Board role. The consulting work of Board Source reinforced our charges as Board members to protect the fiscal health and viability of the organization. The Board used this work to drive our strategic planning that we undertook in the months afterwards. This work yielded an updated mission statement, a streamlined vision statement, expanded goals to frame our activities, and a focused 6-month tactical plan.

The focused tactical plan grew out of Board discussions of priorities for the organization. The Board felt that NONPF has an obligation to do more to give our members guidance in the ongoing evolution of NP preparation from the Master's to doctoral level. Thus, the Board identified key resources needing updating or development. Working under pressure with tight deadlines, several work groups have taken on important initiatives for NONPF:

- Curriculum templates -Joanne Pohl provided leadership to the work group that reviewed and updated the NP DNP curriculum templates. They took the existing templates and expanded them. I wish to thank Joanne and her team consisting of Tess Judge-Ellis, Gary Laustsen, Sharon lock, Lucy Marion, and Susan Schaffer.
- DNP toolkit - Andrea Wolf has led a subgroup of the Curricular Leadership Committee in revising the curriculum toolkit within the framework of the 2012 core competences. This work was done earlier with the previous DNP core competences framework.
- DNP project titling -Marva Price, Gary Laustsen, Marie-Annette Brown, and Kathy Crabtree have been addressing the wide variation across DNP programs in the program name for special projects. This work has led to a recommendation for a common title and is the beginning step in offering guidance for some level of consistency in projects across programs.
- Research-related content in DNP programs - Lorna Finnegan, Susan Buchholz, Jane Kapustin, Susan Kelly-Weeder, and Courtney Young have tackled the issue of how much and what kind of research-related content is in DNP programs. Looking at the curricula in over 15 institutions, they have identified the variations and common themes. These data will help to inform a dialogue within NONPF on some consistency across programs on what might be included and how it might identified within the curricula.

The culmination of all the DNP-related initiatives is a Town Hall session as the Sunday plenary session at the NONPF 39<sup>th</sup> Annual Meeting. We look forward to hearing more from the members and engaging the individual member in the national dialogue about the DNP. One message you will hear clearly at this session – and you will continue to hear from NONPF – is that the DNP is a degree title and not a role.

Our work as an organization is not to define a new role but rather to support the educational framework for the preparation of the NP. Yes, the NP role continues to evolve just as does the educational preparation; nevertheless, it remains the NP role true to its origins.

Hearing from our members will be an ongoing priority during my presidency. In fall 2012, I launched our "What's on Your Mind" series of questionnaires. This informal survey tool will allow us to solicit feedback from our members on targeted topics. The first questionnaire focused on the new *Criteria for Evaluation of Nurse Practitioner Faculties* with results that directed us in offering a second Webinar on the revised criteria and including some time in our Friday plenary session to highlight again the document. The second questionnaire earlier this year addressed NP clinical education and sought to delineate challenges that NP educators are facing. The findings of the survey demonstrated common concerns and challenges across programs and validated the discussions within the NONPF Board and also in other national dialogues about the need for new models and shared resources for clinical education. I anticipate that more questionnaires will be coming soon, likely on the heels of some of the conference discussions. I strongly urge all members to share your voice to these discussions by completing all of the "What's on Your Mind" questionnaires.

In addition to the DNP-focused work, the Board also reinforced the need for completion of several other initiatives:

- Anne Thomas has led the work of the Population Focused Competencies Task Force to complete the new Competencies for 5 population foci: Family/across the Lifespan, acute care pediatric, primary care pediatric, neonatal, psychiatric-mental health, and women's health/gender-related. We are very excited that this work is now ready for release, and we thank the other organizations who participated in this important work.
- Sheila Melander and Julie Marfell have facilitated the work of a multi-organizational task force to develop a new statement on acute and primary care NPs with a target audience of employees of NPs. Over the last year, the work group drafted the statement and conducted two focus group calls to elicit feedback from some employers. We were very pleased at the collaborative nature of this work and are happy that the group has confidence in the value of this statement in offering guidance to employers of NPs.
- Lynne Dunphy, Toma Guberski, and Andrea Wolf have been moving forward on an update to a curriculum resource manual. This work expands the work done in recent years by Ann O'Sullivan and other contributors and will be a valuable resource to complement the new competencies and other resource material from NONPF.
- Mary Anne Dumas, Sharon Sims, and Melinda Swenson are wrapping up the revision to the Preceptor Manual. The update of this critical resource is extremely timely to support a mainstay of the clinical education of our students.

Building on the revision to the Preceptor Manual, NONPF will be putting emphasis on preceptor orientation and development. I am very pleased to announce a new partnership with Take Care Health to create a preceptor section to the NONPF Web site. As well, NONPF will offer common resources for preceptor orientation. We will redesign the NONPF Web site to showcase these resources and to provide enhanced features to support all of our members.

Other Activities in NONPF:

While the past year involved a lot of inner focus, NONPF continues to participate in many external activities to bring the NP educator perspective to key, national dialogues. I have had the opportunity to participate in many of these activities and have also been pleased that other members can represent the organization so well. Some of our many activities have included the following:

- NONPF continued participation in the National Council of State Boards of Nursing (NCSBN) APRN Roundtable hosted each year in April in Chicago. I participated in the 2012 Roundtable,

but due to scheduling conflicts cannot attend the 2013 meeting and have asked Dr. Ruth Kleinpell of Rush University to represent the organization.

- Dr. Shirlee Drayton-Brooks continues to serve the organization as our representative to the LACE (Licensure, Accreditation, Certification, and Education) Network. She participates in monthly calls to monitor progress and to address challenges in the implementation of the *Consensus Model for APRN Regulation*. Over the last year, Shirlee has represented NONPF's work in 3 particular areas of interest to LACE: Acute Care Primary Care Clarification; Authority of the LACE Network; and age-related content on NP certification examinations (ACNP-age 13).
- The Obama Administration has been reaching out to nursing more often over the last year regarding implementation of the Patient Protection and Affordable Care Act (ACA). In June 2012, I represented NONPF in an invitational meeting with senior White House staff to discuss delivery system transformation and how the ACA can support nurses' efforts to provide high quality care to their patients. NONPF Secretary Dr. Jane Kapustin represented NONPF at an interprofessional, White House briefing entitled *Affordable Care Act Briefing: Improving Education and Outreach*.
- As of December 1, the NONPF office relocated to 1615 M Street, NW, Ste. 270, and Washington, DC 20036. I was very pleased to work with NONPF staff to secure a lovely, new national headquarters office in Washington, DC.
- NONPF continues to promote individual members for positions of distinction:
  - I supported the nomination of Dr. Joanne Pohl who received the AANP *Loretta C. Ford Award for Advancement of the NP Role in Health Care*.
  - NONPF nominated Dr. Lorna Finnegan to the US Preventive Services Task Force. Although not yet selected, Dr. Finnegan went far in the selection process and will be a strong candidate for the future.
  - NONPF has advanced the nomination of Dr. Nancy Ridenour by the NP Roundtable and The Nursing Community coalition to the Medicare Payment Advisory Commission (MedPAC). The selection process is still pending, and we are hopeful that Nancy is selected at a time when MedPAC is looking closely at the important role of NPs in addressing the primary care needs of the nation.
  - NONPF nominated several members to the IOM Standing Committee to study issues related to research on credentialing of nurses and organizations: Drs. Ramona Benkert, Shirlee Drayton-Brooks, Susan Kelly-Weeder, and Ruth Kleinpell.
  - NONPF members Dr. Joyce Pulcini and Dr. Diane Seibert represented NONPF at the HRSA Diversity Summit.
  - NONPF members Dr. Susan Corbridge and Dr. Mary Anne Dumas represented us at the AANP Preceptor Think Tank.
  - Our Executive Director, Kitty Werner, represented NONPF in a think tank to address challenges for NP clinical education hosted by several RWJ Executive Nurse Fellows.
- I have voiced the NONPF perspective in print:
  - Letter to Editor: Barksdale, D. J. & Werner, K. (2012). A perfect storm or the butterfly effect: strategically innovating nurse practitioner. *Journal of Nursing Education*. 51 (12), 665-666. DOI: 10.3928/01484834-20121119-04
  - Letter to Editor: Barksdale, D. J. & Swanson, K. (2012). Invited Response: Encouraging Collaboration between Physicians and Advanced Practice Nurses in North Carolina.

North Carolina Medicine Journal. 73(2), 145-146.  
<http://www.ncmedicaljournal.com/archives/?73220>

- Consistent with our goal of fostering diversity – championing a culture of diversity in NONPF and across NP education, I extended a President’s invitation to HBCUs and MSIs with NP programs to join NONPF in creating the future of NP education.
- Recognizing the collective wisdom and expertise of my predecessors, I convened a Past Presidents’ Wisdom meeting in August. Many of the NONPF past presidents participated in the conference call or sent feedback separately. The rich discussion of the group reminded me of the strength in the NONPF leadership, and I hope to capitalize on their wisdom again during my presidency.

### **Priorities for the Year Ahead:**

Looking ahead as we move into new initiatives, I will work with the Board to keep a short-range tactical plan. Our mission and goals will drive us to think big, but we need to keep focus and act quickly in our activities. Our members can expect to see the following from NONPF:

- Increased focus on promoting quality NP programs;
- More guidance around the DNP for NPs;
- Initiatives targeted at developing NP leaders;
- Updated NP program curriculum survey;
- New strategies for enhancing financial solvency;
- Webinars on topics that are important to you and your programs; and
- More national speakers at the Annual Meeting to keep us focused on innovation and the future

We must not compromise the quality of our work or the collaborative nature that distinguishes NONPF from other groups; nevertheless, we must move fast on getting resources out to our members and in tackling the big challenges for NP education. Our membership numbers continue to rise, our conference attendance is breaking records again this year, the conference program is raising the bar with nationally-recognized speakers such as the two futurists – Clem Bezold and Dan Pesut – joining us, and our resources are in demand. I look forward to maximizing the remaining months of my presidency to sustain the fiscal strength of the organization and promote more growth. NONPF is *the* voice of nurse practitioner education, and we will be heard.

NONPF President-Elect: Sheila Melander, DSN, ACNP, FCCM, FAANP

Position Description:

The president-elect carries out such functions as are delegated and, in the absence of the president, acts on her/his behalf. The president-elect serves as chair and liaison for the Special Interest Groups (SIG) Steering Committee. The president-elect is also an ex officio member of the Nominating Committee and serves on the Board of Directors' Executive Committee.

Brief Overview & Outcomes of Activities 2012-2013:

Last spring, NONPF initiated a collaboration with NP and nursing organizations to develop a statement about primary care (PC) and acute care (AC) nurse practitioner practice with the target audience of employers of NPs. The intention of the statement is to offer additional clarification of the *Consensus Model for APRN Regulation* relative to the distinctions and overlap of the ACNP and PCNP. Julie Marfell, NONPF Treasurer, and I have provided facilitation of the multi-organizational task force in the drafting of the statement. The work group completed its draft by the beginning of 2013 and then organized two focus group conference calls to elicit feedback of the statement by employers of NPs. The work group is presently finalizing the statement with an anticipated spring release.

In April 2013, I will participate as a NONPF representative in the DNP Summit organized by AACN and a multi-organizational planning committee. NONPF President Debra Barksdale serves on the planning committee.

The president-elect holds an ex-officio position on the Nominating Committee during the development of the slate. In this capacity, the president-elect mainly offers insights on organization priorities and the Board characteristics to advance NONPF's agenda. I participated in conference calls of the Nominating Committee in fall 2012. The committee is to be commended for developing an outstanding slate for the recent election.

A primary focus of my activities over the past year has been to serve as the liaison to the NONPF Special Interest Groups (SIGs). Please see the end of my report for an overview of the SIG activities. A SIG requires 10 or more members to continue, and all of the SIGs have been experiencing continued growth. SIGs are vehicles for information exchange and collaboration among peers in an area of common interest. SIGs may engage in activities identified by their members or assigned by the NONPF Board of Directors, and SIGs may propose organization-level initiatives for approval by the Board. As liaison, my role is to provide support to SIG chairs, keep the Board informed of SIG activities, and advise SIGs of opportunities and organizational activities.

Recommendations & Priorities for Year-Ahead:

In the months ahead, I intend to work closely with NONPF President Debra Barksdale as I transition towards my term as president. Dr. Barksdale represents the organization in external forums, and I will continue to learn about our collaborations. I will support the current organizational initiatives and keep an eye to the future for shaping our next initiatives to sustain the growth momentum of the organization.

In the SIG work, I recommend that a priority should be to work with SIGs to establish goals for the year, including increased communications. Each SIG can determine best its own communication pattern, and the NONPF office can provide support as needed. SIGS also need to consider succession planning for SIG leadership, some currently more successful than others.

### **Overview of SIG Activities:**

The following summaries for each SIG reflect information obtained during SIG Steering Committee conference calls and supplemental follow up communications.

#### **Academic Nursing Center**

##### **Chairperson: Denise Schentrup**

The group recognizes the need to identify some goals for the SIG and to identify a co-chair. The chair hopes to “restart the fire” with the SIG members for the year ahead.

#### **Acute Care**

##### **Chairperson: Kathy Magdic; Co-Chairperson: Mary Anne McCoy**

The SIG leadership has been discussing possible activities, including updates to the Acute Care Skills Manual and strategies for integrating adult-gero acute care NP competencies. The group did resume efforts to have *US News & World Report* include acute care NP programs as a category for the annual top NP programs list. The SIG also requested that NONPF obtain clarification of the inclusion of age 13 content questions in the adult-gero acute care NP examination. Members of the SIG felt that this would have huge implications for both the didactic and clinical components of a program. NONPF leadership did initiate dialogue with ANCC on the matter and secured assurance that there would no longer be age-specific questions. The SIG also has expressed concerns about the new certification exam changes and implications for faculty within these options regarding appropriate credentials to teach the gerontology content.

#### **Distance Learning**

##### **Chairperson: Margaret Benz**

The SIG attempted to develop a preconference session for the NONPF conference, but the NONPF leadership opted for a broader focus on technology in education. Some members of the SIG are participating in the preconference, and a few others will also be included in a Distance Learning Webinar scheduled for May 2013. The SIG is working on “civility guidelines” for distance education. The SIG uses e-mail for most of its discussion, with a recent thread focused on what apps people are using. A new co-chair is sought for the year ahead.

#### **Gerontological**

##### **Chairperson: Kathleen Miller; Co-Chairperson: Evelyn Duffy**

The SIG coordinated an abstract submission with the acute care SIG that was not accepted for the 2013 conference. Currently, the SIG is working on a questionnaire to get a sense of the activities of nurses working in long-term care. The group also discussed possibly doing a replication of a practice analysis study of NPs working with frail elders done by Laurie Kennedy Malone in 2006.

#### **International SIG**

##### **Chairperson: Joyce Pulcini; Co-Chairperson: Carmen Paniagua**

The SIG has been active in outreach activities this year beyond NONPF. Ten members of the SIG presented at the International Nurse Practitioner Network Conference in London last summer, with the whole SIG contributing to the presentation. As well, the group authored an article for *The Nurse Practitioner Journal*. The SIG submitted an abstract for an Armchair Discussion, which was not selected for the 2013 conference.

#### **Program Director SIG**

##### **Chairperson: Sharon Lock; Co-Chair: Janis Guilbeau**

The SIG has discussed many possible activities over the past year without focusing on one particular initiatives. Suggestions have included develop a Webinar within the SIG through Blackboard, but scheduling fell through. The group also discussed preceptor orientation and incentives for preceptors. SIG leadership perceives that the SIG is used mainly as a sounding board for program directors and is considering conducting a quick survey of SIG members to assess interests. The co-chair will assume the leadership position in April.



### **Psych-Mental Health**

**Chairperson: Diane Snow**

SIG discussions over the year have mainly centered on tracking the progress of the new PMHNP competencies and the issue of integrating psych content into the curriculum. The group is considering an abstract submission on this topic for the 2014 conference. The group is also interested in developing a survey of SIG members to assess "where we are." The SIG considers that it has many directions for activities and needs to hone in on a few.

### **Research**

**Chairperson: Susan Buchholz; Co-Chairperson: Joan Bloch**

The SIG coordinated several abstract submissions for the 2013 conference and had an Armchair Discussion accepted. The SIG leadership finalized a survey that was conceptualized through the SIG to ascertain what types of research activities NONPF members are currently doing. The survey finished, and the PI is presently preparing a summary report and data tables.

### **Sexual and Reproductive Health**

**Chairperson: Joyce Cappiello**

The SIG continues to grow with currently, building on a robust discussion last April about curriculum issues and tools, including what works and what does not. Communications have continued throughout the year with sharing of timely articles and other information of interest to SIG members.

NONPF Secretary: Jane Kapustin, PhD, CRNP, BC-ADM, FAANP, FAAN

Position Description:

The Secretary attends all Executive Committee and Board of Director meetings of NONPF. As a member of the Executive Committee, the Secretary assists with decision-making for many NONPF issues including responding to external inquiries from other nursing leader groups, working with other board members to draft white paper responses to major issues affecting NP education, planning for the annual meeting, serving as committee liaison from the NONPF board, and participating in other general board activities.

Brief Overview & Outcomes of Activities 2012-2013:

As a member of the Executive Committee, the Secretary participated in Board activities such as revising policies, defining board priorities, promoting membership, and working on nurse practitioner educational projects. One educational outcome includes the development of several DNP related tools for members to use as they develop post masters and post BSN-DNP curriculum. In addition, the Secretary participated in NONPF sponsored efforts to promote other new faculty resources and to solicit members' opinions regarding several "hot topics." The secretary position continues to work on strategies that will promote NONPF's leadership position in NP education.

Recommendations & Priorities for Year-Ahead:

Future work for the Executive Committee will include supporting the NONPF president and other board members as we continue our educational priorities. The Executive Committee will continue to support projects that highlight NONPF such as webinars for promoting the new toolkits, DNP templates, and competencies. NONPF needs to continue to support activities that also enhance membership and financial security such as developing and seeking resources like corporate memberships for NONPF.

NONPF Treasurer: Julie Marfell, DNP, FNP-BC, FAANP

Position Description:

The responsibility of the Treasurer continues to be that of monitoring the fiscal well-being of the organization. A significant emphasis of the position continues to be to identify sources of external funding and to identify strategies for a fundraising campaign to sustain the organization for the long term. The Treasurer is also the chair of the Capital Development and Marketing Committee.

Brief Overview & Outcomes of Activities 2012-2013:

1. Oversight of financials
  - a. Financial Review completed.
  - b. Budget for 2013 approved by the BOD.
2. External funding:
  - a. 3 webinars completed
  - b. Publication sales
  - c. Increase in membership: 2012 – 1556 as of end of membership year (8/12); 2013- 1624 as of March 31, 2013.
  - d. Increase conference registrations: 2012- 605 total; 2013 – 625 (as of April 1, 2013)
  - e. Grant obtained from Take Care Health for preceptor Web section.
  - f. Increased number of exhibitors and sponsors for the conference.
    - i. 2012- 36 exhibitors; 2013- 44 (11 new) exhibitors
3. Offices relocated
4. Investigated bank services
  - a. Credit card fees

Recommendations & Priorities for Year-Ahead:

1. Complete transition to new bank
2. Implement sustained giving plan by the end of 2013
3. Continue evaluation of investments
4. Continue webinars
5. Publication of the Preceptor Manual
6. Continuation of procurement of external funding
7. Investigate convenience fee for credit card usage

**See attached 2012 Year-End Financial Statements:** Prepared by independent financial review and audit company, The Han Group.

**NATIONAL ORGANIZATION OF NURSE PRACTITIONER FACULTIES**

Statements of Financial Position

December 31, 2012 and 2011

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|                                       | 2012              | 2011              |
|---------------------------------------|-------------------|-------------------|
| <b>Assets</b>                         |                   |                   |
| Cash and cash equivalents             | \$ 521,035        | \$ 360,479        |
| Accounts receivable                   | 11,763            | 12,263            |
| Investments                           | 60,399            | 53,336            |
| Prepaid expenses                      | 10,799            | 6,059             |
| Property and equipment, net           | <u>2,831</u>      | <u>4,247</u>      |
| Total assets                          | <u>\$ 606,827</u> | <u>\$ 436,384</u> |
| <b>Liabilities and Net Assets</b>     |                   |                   |
| <b>Liabilities</b>                    |                   |                   |
| Accounts payable and accrued expenses | \$ 8,684          | \$ 15,144         |
| Deferred revenue                      | <u>181,539</u>    | <u>176,588</u>    |
| Total liabilities                     | <u>190,223</u>    | <u>191,732</u>    |
| <b>Net Assets</b>                     |                   |                   |
| Unrestricted                          | 412,604           | 240,652           |
| Temporarily restricted                | <u>4,000</u>      | <u>4,000</u>      |
| Total net assets                      | <u>416,604</u>    | <u>244,652</u>    |
| Total liabilities and net assets      | <u>\$ 606,827</u> | <u>\$ 436,384</u> |

# NATIONAL ORGANIZATION OF NURSE PRACTITIONER FACULTIES

## Statement of Activities

Year Ended December 31, 2012

|                                      | Unrestricted      | Temporarily Restricted | Total             |
|--------------------------------------|-------------------|------------------------|-------------------|
| <b>Revenue and Support</b>           |                   |                        |                   |
| Conference                           | \$ 374,509        | \$ -                   | \$ 374,509        |
| Membership dues                      | 279,748           | -                      | 279,748           |
| Publications                         | 21,935            | -                      | 21,935            |
| Advertising                          | 7,750             | -                      | 7,750             |
| Investment income                    | 7,072             | -                      | 7,072             |
| Donations                            | 2,575             | -                      | 2,575             |
| Other income                         | <u>690</u>        | <u>-</u>               | <u>690</u>        |
| Total revenue and support            | <u>694,279</u>    | <u>-</u>               | <u>694,279</u>    |
| <b>Expenses</b>                      |                   |                        |                   |
| Program services:                    |                   |                        |                   |
| Conference                           | 90,601            | -                      | 290,601           |
| Membership                           | 32,837            | -                      | 32,837            |
| Webinars                             | 4,127             | -                      | 4,127             |
| Other programs                       | <u>115,900</u>    | <u>-</u>               | <u>115,900</u>    |
| Total program services               | <u>443,465</u>    | <u>-</u>               | <u>443,465</u>    |
| Supporting services:                 |                   |                        |                   |
| Management and general               | 78,583            | -                      | 78,583            |
| Fundraising                          | <u>279</u>        | <u>-</u>               | <u>279</u>        |
| Total supporting services            | <u>78,862</u>     | <u>-</u>               | <u>78,862</u>     |
| Total expenses                       | <u>522,327</u>    | <u>-</u>               | <u>522,327</u>    |
| <b>Net Change in Net Assets</b>      | 171,952           | -                      | 171,952           |
| <b>Net Assets, beginning of year</b> | <u>240,652</u>    | <u>4,000</u>           | <u>244,652</u>    |
| <b>Net Assets, end of year</b>       | <u>\$ 412,604</u> | <u>\$ 4,000</u>        | <u>\$ 416,604</u> |

Committee Chair: Thomasine Guberski, PhD, CRNP  
Committee Co-Chair: Andrea Wolfe, DNP, CRNP

#### Committee Description:

To advise the Organization on quality curricular design, new and emerging curricula, NP program and educational guidelines development, and competency development, revision and validation. In addition, this committee will facilitate global educational consultation and resource sharing.

#### Committee Goals

1. Design curricular documents (standards, guidelines, competencies) for emerging areas of NP education
2. Revise and modify existing standards, guidelines, and competencies for NP education in concert with changing needs
3. Provide guidance and direction to NP programs, such as transitioning from MS to DNP, establishing new NP programs, and expanding clinical tracks.
4. Establish affiliations and linkages to influence NP education global

#### Brief Overview & Outcomes of Committee Activities 2012-2013:

Nurse Practitioner Core Competencies Toolkit (aka DNP toolkit) revised and final draft submitted to NONPF BOD. Approved.

White Paper on Independent Practice/Full Practice Authority – Final draft submitted to NONPF BOD. Expect approval and publication by May, 2013.

Revision of Curriculum Manual with a new emphasis on being a resource to faculty new to the teaching role. First drafts from invited authors have been received and are undergoing review. It is anticipated that Curricular Leadership Committee members will be involved as reviewers for subsequent drafts.

#### Recommendations for Activities for Year-Ahead:

- Obtain feedback on the usefulness of the toolkit and develop a plan for review of the content and resources.
- Completion of the Curriculum Manual revision
- Additional recommendations will be generated at the committee meeting.

#### Committee Members 12-13:

A heartfelt thank you to:

Toni Barnett, Amy Bull, Nancy Cibulka, Shirley Dinkel, Shelly Jeanfreau, Robyn Gleason, Joyce Knestrick, Mary McCurry, Marie Napolitano, Ann O'Sullivan, Arlene Pericak, Joyce Pulcini, Kay Reeve, Lorraine Reiser, Susan Ruppert, Carol Savrin, Susan Schaffer, Cheryl Shore, Carol A. Smith, Julie Stanik-Hutt, Kim Udilis, and Brigid Warren

Committee Chair: **Sherry Sims, PhD, FAANP, ANEF and Melinda Swenson, PhD, NP-C, FNP**  
Committee Co-Chair: **Gloria Rose, PhD, RN, NP-C, FNP-BC**

Committee Description:

The Faculty Development Committee provides support and leadership as needed to NONPF Annual Meeting and other programs that emphasize development and advancement of the faculty role in areas including, but not limited to, innovation in teaching, promotion of diversity, and scholarship within teaching, practice and research. This committee will identify data needs and research priorities relevant to promoting and delivering quality NP education, as well as pertinent to addressing workforce issues.

Brief Overview & Outcomes of Committee Activities 2012-2013:

The Faculty Development Committee supported the review of abstracts for the 2013 Annual Meeting through individual participation of committee members in the peer review process. This work takes place between October and November each year. Committee members participated in the review of the posters for selection of the 2013 Outstanding Poster Awards at the Annual Meeting. We also provided individual mentoring to members in the preparation of poster and podium presentation abstracts.

The committee members reviewed modules for the new (2013) edition of the Preceptor Manual. Individual members reviewed modules, which were then submitted to a professional editor. The manual will not be available at the April meeting, but should be ready soon after. We decided to move the module focused on Distance-Accessible Learning to a separate manual.

Recommendations for Activities for Year-Ahead:

- Continue peer review of abstracts.
- Continue individual mentoring for abstract preparation
- Consider a follow up to the 2012 plenary presentation by Daniel J. Pesut (Liberating Structures to Bridge Innovation) at the 2014 Annual Meeting (symposium?)
- Forward recommendations to the Conference Committee for priority topics relevant to faculty development in the solicitation of abstracts for the 2014 Annual Meeting.
- Seek Board approval of a proposed Preceptor Section of the Web site. This work would include identifying relevant material for preceptors and providing a centralized clearinghouse on a single Web page for these resources. Goal: link the site to the new Preceptor Manual
- Discuss placing the entire Preceptor Manual online, with access restricted to those who pay for online access
- Identify topics of relevance for faculties to consider for upcoming NONPF Webinars.
- Provide leadership for diversity initiatives in faculty recruiting and development.

Committee Members 12-13:

Diana Beckmann-Mendez, University of Texas Health Science Center  
Kathy Blair, University of Colorado, Colorado Springs  
Jeanne M. Cartier, MGH Institute of Health Professions  
Mary Cothran, Robert Morris University  
Mary Ann Dumas, Stony Brook University  
Patricia Murray Given, The College of Staten Island, CUNY  
Sheila Grossman, Fairfield University School of Nursing  
Donna R. Hodnicki, Georgia Southern University  
Su Moore, Indiana University  
Patricia White, Simmons

Committee Chair: **Bruce S. Zitkus, EdD, ARNP, ANP-BC, FNP-BC, CDE**  
Committee Co-Chair: **Veronica Wilbur, PhD, FNP-BC, CNE**

Committee Description:

To provide leadership in expanding the membership and member benefits through activities such as recruitment of diverse faculty as well as clinical preceptors, development of international member agreements, assessment of faculty and program needs, and member communications. The committee shall also have oversight of membership recognition awards for quality work done in areas such as, teaching, practice, research, and policy.

The committee's goals include the following:

1. Increase membership in NONPF, including enhancing the diversity of faculty and clinical preceptor representation, and participation of international faculty
2. Assess members' needs to inform development of resources and benefits within NONPF
3. Develop new membership benefits
4. Maintain individual profile data to identify experience and expertise of members
5. Identify opportunities for member participation in organizational activities
6. Recognize the breadth and variation of scholarship demonstrated by NP faculty

Brief Overview & Outcomes of Committee Activities 2012-2013:

The committee's activities since the last main report in July 2012 include the following:

1. Membership in NONPF is 1624 active members as of March 2013, which is an increase from last year's active members of 1457 during the same time frame. Thus, there has been an 11.5% increase in overall membership.
  - o 2011 active members: 1242
  - o 2012 active members: 1457
  - o 2013 active members: 1624
2. The MRC had the following teleconference meetings:
  - o October 11, 2012
3. The members of the MRC reviewed and submitted the finalists for the various 2013 annual recognition awards.
4. The MRC will host an orientation entitled "Getting to know NONPF: An information session", which will provide CEUs for those members who attend the session. The session is for newcomers and preceptors to the conference as well as those members who want to update their knowledge about NONPF.
5. Development of a "needs assessment survey" to identify member's needs, interest and provide feedback to the Board of Directors.



Recommendations for Activities for Year-Ahead:

1. Continue monitoring the 2012-2013 committee's goals and updating each of the goals as needed.
2. Focus on increasing membership and on retention of current members.
3. Develop and maintain resources for both members and preceptors on the NONPF web site.
4. Move forward with enhancements to the web site.
5. Consider a board/committee meeting shortly after the annual conference to discuss the specific committee goals that the committee should initially focus on during the first half of the year. Although this may not be necessary for continuing Chairpersons, it would definitely assist new Chair and committee members.

Committee Members 12-13:

Robert Hanks  
W. Dave Lafevers  
Mary B. Neiheisel  
Jamesetta A. Newland  
Jane Peterson  
Catherine Reavis  
Dawn Rondeau  
Ksenia Zukowsky

Committee Chair: Lucy Marion, PhD, FAAN

Committee Description: The Nominating Committee is composed of four persons elected by the membership for a term of two years. Two members will be elected each year. The member with the highest votes will be chair of the committee in the second year of his/her term. It is the responsibility of the Nominating Committee to draft a competitive slate for annual elections. The President-elect, as an ex-officio member, serves in an advisory capacity to the Nominating Committee. The Committee will submit the slate to the Board of Directors for review and comment prior to submission to the membership. The Chair of the committee shall serve as Teller for the elections and report results at the Annual Business Meeting. Members of the Nominating Committee cannot run for a Board of Directors position during their terms on the committee.

Brief Overview & Outcomes of Committee Activities 2012-2013:

The Nominating Committee met by conference calls in fall 2012 to develop the election slate. The committee identified possible candidates for the vacant positions and also developed the Call for Nominations. The committee reviewed the current representation on the Board and sought to include additional diversity in perspectives on the slate. As well, the committee concluded that it would not include on the slate more than 2 candidates for each position. At the close of the nomination period, the committee had received a substantial number of nominations and undertook careful review of each candidate in consideration for inclusion on the slate. The committee could not accept all nominations and had to select individuals with the most relevant experience for the positions.

In February 2013, NONPF distributed the slate of candidates and provided members access to the online ballot for voting. A tie occurred for one of the Board Member-at-Large positions, and a run-off election determined the final election. The NONPF membership elected the following individuals:

**Secretary:** Jane Kapustin, University of Maryland\*

**Board Members at Large:**

Lorna Finnegan, University of Illinois Chicago\*  
Gary Laustsen, Oregon Health & Sciences University\*  
Kristy Martyn, University of Michigan  
Nancy Ridenour, University of New Mexico

*\* re-elected for second term*

**Nominating Committee:**

Janelle Baker, Florida A&M University  
Kathy Magdic, University of Pittsburgh

Other Committee Members 12-13:

Kathryn Blair, University of Colorado at Colorado Springs  
Deborah Dunn, Madonna University  
Jamesetta Newland, New York University

**NONPF Representative: Mary Beth Bigley, DrPH, MSN, ANP**

**Activity Description:**

Established in 2002, the Healthy People Curriculum Task Force mission is to fulfill Healthy People 2010 Objective 1.7: "Increase the proportion of schools of medicine, schools of nursing and health professional training schools whose basic curriculum for health care providers includes the core competencies in health promotion and disease prevention." To achieve this mission, the Task Force developed and revised the [Clinical Prevention and Population Health Curriculum Framework](#). This *Curriculum Framework* is the first structured and comprehensive curriculum agenda for integrating clinical prevention and population health into the education of students across the health professions disciplines. The TF encourages academic community is encouraged to apply this Framework to curriculum design, evaluation and accreditation efforts. Participating disciplines include dentistry, nursing, nurse practitioners, pharmacy, physician assistants, allied health and allopathic and osteopathic medicine.

Recent activities have been to promote interprofessional health profession education focusing on prevention and population health.

**Brief Overview & Outcomes of Activities 2012-2013:**

1. Provide information and guidance for the measurement and data collection of the Health People 2010 Objective 1-7. *Increase the inclusion of sentinel core competencies in health promotion and disease prevention in health professions training.*
2. Interprofessional Prevention Education – The Healthy People Curricular Task Force has always agreed that teaching prevention should occur in an interprofessional setting (ie classroom and clinical). To that end they are committed to achieving this goal. With the emergence of the Interprofessional Education Collaborative (IPEC) and the *Core Competencies for Interprofessional Collaborative Practice* document released in May 2011, the TF is preparing a document/tool that will connect the *Core Competencies* with the *Curriculum Framework* to guide education programs as they build curriculum that prepares student to work together promoting prevention and population health and achieve interprofessional competencies through prevention education. (Link to the Core Competencies <http://www.aacn.nche.edu/education-resources/ipereport.pdf> )
3. Task Force was successful in getting the Interprofessional Prevention Education objectives approved for inclusion in Healthy People 2020 as a regular objective. The objective reads: "Increase the proportion of academic institutions with health professions education programs whose prevention curricula include interprofessional educational experiences"

The work of the TF builds on the initial goal to frame clinical prevention and population health curriculum across disciplines. With the approval of the HP 2020 interprofessional objective, current work includes preparing educational materials that can be use across health professional disciplines to promote interprofessional prevention and population health education.

**Updates & Timelines specific to Activity/Project:**

1. Ongoing. Data collection mid-point anticipated to be 2014 with a final HP 2020 data collection in 2019. Health People 2010 Objective 1-7. *Increase the inclusion of sentinel core competencies in health promotion and disease prevention in health professions training.*
  - Provide information and guidance for the measurement and data collection.
  - Data collection in 2014 requested
2. Ongoing: Prepare the document/tool to achieve interprofessional competencies through prevention education

NONPF Representative: Shirlee Drayton-Brooks PhD, FNP-BC, FAANP

Activity Description:

**It is an honor to serve as NONPF's representative to the LACE APRN Network. The purpose of the network is to** provide a mechanism for communications concerning APRN regulatory issues. The network facilitates the implementation of the APRN Consensus Model by involving all stakeholders to advance APRN regulation. The network includes organizations that represent the Licensure, Accreditation, Certification, and Education components of APRN regulation. Facilitated by Dr. Joan Stanley, the network website has answers to frequently asked questions, a public discussion board, and a private virtual meeting and posting platform.

Brief Overview & Outcomes of Activities 2012-2013:

There were monthly meetings of the LACE APRN Network. Most meetings were held virtual with telephone access. One meeting was held face-to-face in Chicago. Consistent with the strategic goal of the network, ongoing discussions to clarify questions and issues related to the implementation of the APRN Regulatory Consensus Model (2008) were held. Salient discussions also included renewal of the LACE vendor contract and budget, updates from the NCSBN on Grandfathering related issues, the development of the Acute Care/Primary employer's guidance paper facilitated by NONPF, updates on new certification examinations, and updates on the CCNE Accreditation of post-graduate certificate programs. Currently 28 organizations have signed Memorandum of Agreements and have committed to continue support and participation in the LACE communication network.

Recommendations for Year-Ahead:

The LACE APRN Network is an important organizational communication vehicle to support the implementation of the APRN Regulatory Consensus Model. As NONPF is the leader in nurse practitioner education and a critical voice for nurse practitioner faculty, ongoing financial support and participation in the LACE APRN Network is important.

NONPF Representative: Joanne Pohl, PhD, ANP-BC, FAAN, FAANP

Activity Description: The Mission of NAQC is to advance the highest quality safety, and value of consumer-centered health care for all individual-patients, families and communities through a bold partnership among the nation's leading nursing organizations. NONPF is one of the founding member organizations. NAQC, funded by RWJF is in its last year of funding. As a result for sustainability reasons, NAQC is in the process of merging with the American Nursing Association (ANA) effective April 1, 2013.

The purpose of NAQC is to assure the following:

- a) Patients receive the right care at the right time by the right professional;
- b) Nurses actively advocate and are accountable for consumer-centered, high quality health care; &
- c) Policy makers recognize the contributions of nurses in advancing consumer-centered, high quality health care.

Brief Overview & Outcomes of Activities 2012-2013:

During the past and final year of RWJF funding, NAQC has emphasized Patient Engagement issues. With a grant from AHRQ, NAQC commissioned a white paper on Patient Engagement that was consensus based through a national conference in Washington DC, November, 2012. National researchers in patient engagement presented, attendees also had a draft of the white paper with significant time for public response. I led the attendee focus group discussion along with the commissioned author. The paper was then revised extensively and completed March, 2013 for public dissemination. It is available at: <http://naqc.nursing.gwu.edu/patient-engagement-overview>

This past year significant effort also went into sustainability plans for NAQC after RWJF funding ended. Member organizations were all offered the opportunity to submit a proposal for oversight of NAQC. Two organizations submitted proposals (ANA and American Academy of Nursing/AAN). ANA was selected with plans to work closely with AAN. Bylaws have been written and approved for the new leadership. NAQC will keep its name; founding organizations will continue to have a seat on the Advisory Board and ANA will assume leadership and financial accountability for NAQC. At this time, NONPF plans to continue membership on the Advisory Board. RWJF has been supportive of the plan.

Recommendations for Year-Ahead

NONPF representative will have an active role on the Advisory Board to determine the work of NAQC in this restructuring which will include goals for the coming year. I would recommend NONPF continue serving on the Advisory Board to provide leadership in patient safety issues and quality of care. For more information see NAQC website: <http://www.gwumc.edu/healthsci/departments/nursing/naqc/>

NONPF Representative: **Dave Mason**

**Activity Description:**

Representing NONPF in federal government affairs advocacy and health policy, in communication with members of Congress, congressional staff, Executive Branch officials (Office of the President, Office of Management and Budget, Department of Health and Human Services, Centers for Medicare and Medicaid Services), and associations representing Nurse Practitioners, Advanced Practice Registered Nurses, and coalitions of health care providers.

Monitoring federal legislation and regulations affective Nurse Practitioners, including funding for nursing education programs, the Affordable Care Act graduate nursing education demonstration and discussions regarding additional GNE models, efforts to reform graduate medical education and health profession education funding, and addressing primary care and specialized workforce needs related to implementation of the Affordable Care Act and advancement of the Institute of Medicine "Future of Nursing" report.

**Brief Overview & Outcomes of Activities 2012-2013:**

Three factors have dominated the federal health policy environment over the last 12 months: the 2012 general election campaign, efforts to reduce the federal deficit and control government spending, and ongoing debates over the implementation of the Affordable Care Act. In addition, NONPF's collaborative relationship with the American College of Nurse Practitioners (ACNP) and the National Association of Pediatric Nurse Practitioners (NAPNAP) has confronted some major changes, including the merger of ACNP and the American Academy of Nurse Practitioners into the new American Association of Nurse Practitioners (AANP) and the departure of NAPNAP chief executive officer.

The election resulted in 90 new members coming to Congress, but left the political dynamics on Capitol Hill largely unchanged – and even more polarized than in the previous Congress. A post-holiday New Year's agreement averted a "fiscal cliff" of expiring tax cuts and across-the-board spending cuts, but the sequestration cuts ultimately went into effect in March after legislators were unable to find any more palatable way to limit spending. Congress also suspended the limit on the federal debt until mid-May without agreeing on a long-term increase in borrowing authority. In finalizing the 2013 budget in March, Congress provided some relief from sequestration for high priority programs – but not to those in the Health and Human Services (HHS) Department. The Senate and House passed fundamentally different budgets for fiscal year 2014, setting up another round of difficult negotiations that appear likely to involve potential tax and entitlement reform as Congress and the administration once again face potential default on the federal debt.

Following the President's re-election, the Obama administration stepped up its efforts to implement the Affordable Care Act, most notably the establishment of health insurance marketplaces and the states' voluntary expansion of Medicaid coverage. More than half of the states appear willing to default to federally facilitated exchanges in 2014, creating an unexpectedly heavy administrative burden for HHS. Meanwhile, opponents of the law continue efforts to repeal or eliminate funding for it, while provisions of the law continue to face numerous challenges in court.

NONPF has been involved in collaborative efforts to preserve funding for nursing education programs and to promote the Institute of Medicine's "Future of Nursing" report in addressing workforce shortages. In addition to supporting legislation to authorize nurse practitioners to certify Medicare home health services, NONPF was an active participant in meetings with the Medicare Payment Advisory Commission (MedPAC) as it examined the IOM report. NONPF has also continued to work with other organizations to

monitor the implementation of the Affordable Care Act's graduate nursing education demonstration and to develop proposals for alternative models for GNE funding. NONPF also continues to work for the appointment of nurse practitioners to key positions in federal policy positions, including coordinating the nomination of Nancy Ridenour, PhD, APRN, BC, FAAN, to serve on MedPAC.

My representation of NONPF and other nurse practitioner groups has involved a greater role in the work of the Nurse Practitioner Roundtable (comprised of NONPF, AANP, NAPNAP, the National Association of Nurse Practitioners in Women's Health (NWPH), and the Gerontological Advanced Practice Nurses Association (GAPNA)), the APRN Workgroup (with associations representing nursing and advanced practice nursing groups), and the Nursing Community. It has included building increasingly strong relationships with members of Congress, congressional staff, administration officials and federal agency staff, and representatives of a broad range of health care associations and organizations.

Recommendations for Year-Ahead:

From a practical standpoint, my hope is that the uncertainty regarding the continued collaborative efforts of nurse practitioner groups will be resolved in a manner that enables me to continue to represent NONPF and the profession effectively. NONPF and other NP organizations are facing both great challenges and important opportunities in the months ahead, and I believe it will take a truly collaborative effort to take advantage of the profession's strengths.

These efforts have just begun to advance the recommendations of the "Future of Nursing" report and eliminate barriers that prevent nurse practitioners from caring for patients at the fullest extent of their education and capabilities. The current economic and political climate will continue to make it difficult to remove obstacles and provide resources to enable the profession to grow.

NONPF should continue to lead collaborative efforts to address nursing education funding, educate the nurse practitioners needed to address workforce shortages in primary and specialized care, and advocate for federal support for the educational models needed to meet the country's future healthcare needs.

NONPF Executive Director: **Kitty Werner, MPA**

**Brief Overview & Outcomes of Activities 2012-2013:**

It has been a year of change since we hosted the 38<sup>th</sup> Annual Meeting in Charleston. In preparation for our office lease end in December, we began a comprehensive search of office space options as soon as we returned from the meeting. NONPF previously subleased space from the Visiting Nurse Associations of America, and the main lease was also due to expire with no possibility of renewal. We considered all options for office space but focused primarily on alternative sublease options. Although we enjoyed a compatible relationship with the VNAA as a co-tenant, we concluded that we did not need to limit our search to sublease options with another nursing – or even healthcare – organization. Broadening our search led us to an outstanding opportunity to share office space with The Wilderness Society (TWS). In December we moved the headquarters and began a five-year lease with exceptional terms; we have gained a collaborative and friendly work environment to share not only with TWS but also other subtenants, including several other environmental organizations and the Women's Foreign Policy Group. Our office is set in a renovated part of the historic Sumner School, what was the first public school for African-Americans in Washington, DC.

Amidst the move, NONPF staff sought to maintain the momentum of the annual conference planning. The selection of nationally-recognized futurists as speakers for the conference inspired us to think “think big” about positive change in logistics planning for the meeting. These changes may not even be recognized by the average attendee but in our mind step up our game a little for a level of professionalism fitting this organization. With registration for the Pittsburgh meeting exceeding the record we set last year, we feel bolstered by the interest in and commit to the organization by all those participating.

Over the year, we have also provided staff support for the updated goals and activities delineated by the Board. We are pleased to see the completion of several important new resources, including the population-focused competencies. Our ongoing challenge is to identify how to work smarter to support the important work of the organization.

I have had the opportunity to represent the organization in several of our external initiatives. I am the NONPF representative to the Nurse Practitioner Roundtable to advance common policy agenda with AANP, GAPNA, NAPNAP, and NPWH. I also represent NONPF on the Interagency Collaborative on Nursing Statistics (ICONS- <http://www.iconsdata.org/>), a collaborative of nursing organizations engaged in research activities. ICONS is presently updating a set of common definitions that will hopefully provide guidance to the nursing community. In March 2013, I attended an invitational think tank on NP clinical education hosted by several RWJ Executive Nurse Fellows. The think tank discussion validated our own organizational concerns about the challenges for NP clinical education and identified collective wisdom about new approaches.

**Priorities for Year-Ahead:**

To accompany our new address, we are moving forward with a new Web site. A top focus of the headquarters post-conference will be the redesign of the Web site. NONPF wants to add some enhanced member features to the site and also wants to create new sections, particularly the Preceptor Resource Center sponsored by Take Care Health. We hope to have the redesign completed by the time of membership renewals in late summer 2013.

As our membership numbers and conference registration continue to grow, we must evolve our operations accordingly. Staff will work with the Board to assess our needs to support organizational



initiatives in the short- and long-term. We will review the venues we have booked for future conferences to see how we can accommodate the increases in attendance. We will also look at ways to enhance member and SIG services, particular with new Web site features. My highly competent colleague, Candi Hoffman, will have an integral role in addressing our conference and member services. Growth is a wonderful problem to have, and we embrace it knowing we must adapt to accommodate it.

It is an honor to serve the Board and the members of NONPF. I continue to be in awe of all that NP educators accomplish, and I highly value the collaborative nature of this organization. The current Board has strong individuals who are prepared to lead the organization to its limits and beyond. My part is to maintain a national office that can put the organization's plan into action.

**Minutes of the NONPF Annual Business Meeting**  
**April 14, 2012**  
**Charleston, SC**  
**Submitted by Jane Kapustin, Secretary**  
**Minutes Review Committee: Barbara Benner, Michelle Pardee, and Veronica Wilbur**

The business meeting was called to order by NONPF President, Dr. Shirlee Drayton-Brooks at 12:30pm. The first order of business was to appoint Dr. Kathy Crabtree as parliamentarian who read the rules for conducting the meeting. Dr. Drayton-Brooks introduced the NONPF board members to the audience: Dr. Debra Barksdale, President-elect; Dr. Jane Kapustin, Secretary; Dr. Julie Marfell, Treasurer; and Board Members at large— Dr. Lynne Dunphy, Dr. Lorna Finnegan, Dr. Gary Laustsen, Dr. Carmen T. Lopez, Dr. Sheila Melander, Dr. Marva Price, and Dr. Anne Thomas.

Dr. Drayton-Brooks presented an overview address with a *Living the Mission* theme. Recognizing “giants in the room,” she reviewed the leadership, mission, and major accomplishments of each NONPF committee: Capital Development, Curricular Leadership, Faculty Development, and Member Resources. Special Interest Groups were acknowledged, and Dr. Drayton-Brooks referred members to each committee report included in the program materials.

Several NONPF initiatives that were very successful this year included three webinars that were conducted in the fall 2011. Also, overall NONPF revenue sources, member and conference registration, were discussed. For 2012, conference registration reached an all time high at just over 600 attendees. The success of reaching a landmark membership for NONPF was again attributed to targeting program membership. Candi Hoffman was also acknowledged for her effort on the NONPF membership drive.

Dr. Drayton-Brooks reminded the group that all NONPF activities are managed by the acts of only two people: Kitty Werner, Executive Director, and Candice Hoffman, Meetings and Membership Manager. To maintain our high level of achievements, NONPF will need to consider adding more support staff. Dr. Drayton-Brooks recognized the staff with individual gifts of appreciation for their service during her tenure as president.

Dr. Drayton-Brooks continued with acknowledgments of people in the organization involved in different initiatives:

- Dr. Sheila Melander and the conference committee ensured that the annual conference is another huge success.
- Dr. Anne Thomas provided leadership on the development of the population focused competencies.
- Dr. Kathy Crabtree and Dr. Joan Stanley led the development and dissemination of the acute care-gero competencies.
- Drs. Jane Kapustin, Nancy George, Anne Thomas, and Carol Savrin, along with numerous authors and reviewers (members of the Program Director SIG), completed the publication, *Leading Quality NP Programs: A Guide for Program Directors* (2011). Dr. Jane Kapustin and Dr. Nancy George also led a successful NONPF webinar in October to introduce the PD Manual.
- Dr. Kerry Kosmoski-Goepfert and others from the Acute Care SIG completed the publication of *Integrating Adult Acute Care Skills and Procedures into Nurse Practitioner Curricula* (2011).
- Drs. Lenore Resick, Joyce Knestrick, and Diane Wink edited the revised *Guidelines for Distance Education and Enhanced Technologies in Nurse Practitioner Education* (2011)
- Dr. Marva Price and Dr. Sheila Melander continued work on a list of DNP capstone project titles for the NONPF website.
- Dr. Debra Barksdale led the diversity initiative, including organizing a session at the conference and compiling a monograph.
- Dr. Mary Anne Dumas and her team are working on the preceptor manual (soon to be published).
- Dr. Jean Johnson and Dr. Pat Clinton facilitated the work of the National Task Force on Quality Nurse Practitioner Education to revise the *Criteria for Evaluation of Nurse Practitioner Programs*.

- Dr. Joanne Pohl represented NONPF on the Nursing Alliance for Quality Care and the Nurse Practitioner Roundtable
- Dr. Nancy Ridenour and Dr. Eileen O'Grady have provided consultation on policy activities, working with Mr. Dave Mason.

Dr. Drayton-Brooks also acknowledged the international guests in attendance.

Dr. Julie Marfell presented the highlights of the Treasurer's report and answered several questions. Of note, she acknowledged NONPF's new accountant, Mary Lou Czarniewy, for improving the accounting and reporting of the organization over the last year and in assisting us in developing updated policies and procedures. She also noted that the organization underwent an independent financial review for FY 2011. Members asked several clarifying questions about the financial questions including the status of the organization's reserves. Clarification was provided in explanation of the balance sheet, and J. Marfell noted that the organization seeks to build up reserves further for a 6-12 month cushion of operating funds.

Dr. Drayton-Brooks referred members to the standing committee and activity reports provided in the Annual Business Meeting materials. Dr. Bruce Zitkus, chair of the Member Resources Committee (MRC), noted that an incorrect MRC report had been included and that the current report would be posted in the Members Only section of the Web site.

Dr. Lucy Marion provided the Nominating Committee report on behalf of the committee chairperson, Dr. Joanne Pohl. Dr. Marion announced the names of the newly elected NONPF board members:

- Dr. Sheila Melander, President-Elect
- Dr. Julie Marfell, Treasurer
- Dr. Susan Corbridge, Board Member-at-Large
- Dr. Susan Kelly-Weeder, Board Member- at –Large
- Dr. Kathy Blair, Nominating Committee
- Dr. Jamie Newland, Nominating Committee.

Dr. Drayton-Brooks welcomed and congratulated all new board members. She also acknowledged the whole board and announced that each board member received a coffee mug with the board's group picture on it as special gift for serving on the board. The new NONPF president, Dr. Debra Barksdale, thanked Dr. Drayton-Brooks for her outstanding service to NONPF as president and board member for the last 4 years and presented her with a crystal owl in appreciation of her profound wisdom she exhibited during her presidency. Traditional crystal plaque gifts were presented to the outgoing Board members: Dr. Anne Thomas and Dr. Shirlee Drayton-Brooks

Dr Barksdale then provided formal remarks as the new NONPF president to her introduce herself and her presidency.

The meeting was adjourned at 1:30pm.

